

REPORT FOR RESOLUTION

SUBJECT: AUDIT
REPORT OF: The Lead Officer

PURPOSE OF REPORT

To present:

- i) Internal audit reports in respect of:
 - Business Continuity Planning (Appendix 1)
 - Business Planning (Appendix 2)
 - Follow up on previous Audit Recommendations (Appendix 3)

- ii) The 2012/13 internal audit plan for approval (Appendix 4)

RECOMMENDATIONS

It is recommended that the Joint Committee:

- [i] Notes the internal audit reports for 2011/12 and the management responses.
- [ii] Approves the Internal Audit Plan for 2012/13

FINANCIAL CONSEQUENCES

Provision is made for external and internal audit work. The proposed internal audit work will result in an increase in the level of internal audit fees.

CONTACT OFFICERS

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1. BACKGROUND

1.1 The Joint Committee approved an Internal Audit Plan for 2011/12 at its meeting in January 2011. Internal Audit Reports for this period are enclosed together with the management response. These reports are as follows:

Business Continuity Planning (Appendix 1)
Business Planning (Appendix 2)
Follow up on previous Audit Recommendations (Appendix 3)

1.2 As part of a three-year internal audit strategy, it was agreed that the Joint Committee would approve the annual audit plan. A copy of the plan for 2012/13 is enclosed for approval (Appendix 4).

2. RECOMMENDATION

It is recommended that the Joint Committee:

- [i] Notes the internal audit reports for 2011/12 and the management responses.
- [ii] Approves the Internal Audit Plan for 2012/13