

PATROL ADJUDICATION JOINT COMMITTEE

To be held at 11.30 am on Tuesday 31st January 2012
At Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham,
B5 7QU.

AGENDA

PART A

1. URGENT BUSINESS

To consider any items which the Chair has agreed to have submitted as urgent.

2. ACCESS TO INFORMATION ACT

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS

To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.

4. MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE MEETING

To note the minutes of the PATROL Adjudication Joint Committee meeting held 28th September 2011.

5. LEAD AUTHORITY ARRANGEMENTS

To approve the process for progressing lead authority arrangements for the Joint Committee.
[Report enclosed]

6. REPORT OF THE APPOINTMENT SUB COMMITTEE AND WORKING GROUP

To receive a progress report on the work of the Appointment Sub Committee and Working Group.

7. ANNUAL REPORT OF THE PARKING ADJUDICATORS

To receive the annual report of the Parking Adjudicators.2010/11.

8. TRIBUNAL GENERAL PROGRESS AND SERVICE STANDARDS

To provide information in respect of councils in the scheme and in respect of the tribunal's initiatives and standards.
[Report enclosed]

9. **AUDIT**
To receive internal audit reports in respect of 2011/11 and approve the annual audit plan for 2012/13.
[Report enclosed]
10. **RISK REGISTER**
To note the latest review of the risk register
[Report enclosed].
11. **ANNUAL INVESTMENT STRATEGY 2012/13**
To approve the Annual Investment Strategy
[Enclosed]
12. **RESERVES POLICY STATEMENT**
To review the Joint Committee's Reserve Policy Statement for 2012/13.
[Enclosed]
13. **MONITORING OF REVENUE BUDGET 2011/12**
To provide budget monitoring information for 2011/12
[Report enclosed]
14. **REVENUE BUDGETS for 2012/13**
To establish the Joint Committee's Revenue Budgets for 2012/13
15. **DEFRAYING THE EXPENSES OF THE JOINT COMMITTEE 2012/13**
To establish the basis for defraying the expenses of the Joint Committee in 2012/13
16. **NEW CASE MANAGEMENT SYSTEM AND PORTAL**
To receive a progress report on the new case management system and portal
17. **DATE OF NEXT MEETING: 26 June 2012**

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