

## **PATROL ADJUDICATION JOINT COMMITTEE**

### **REPORT FOR RESOLUTION**

**DATE:** 30 June 2009  
**AGENDA ITEM:** Number 15  
**SUBJECT:** Annual Report of the Adjudicators  
**REPORT OF:** The Chief Adjudicator

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#### **PURPOSE OF REPORT**

To note the arrangements for receiving the annual report from the Adjudicators for the period April 2008 to March 2009.

#### **RECOMMENDATIONS**

It is recommended that the Joint Committee:

- [i] Notes the arrangements for receiving the annual report from the Adjudicators for the period April 2008 to March 2009.
- [ii] Delegates authority to the Executive Sub Committee to receive the annual report from the Adjudicators for the period April 2008 to March 2009 and make arrangements for the Annual Report to be forwarded to the Secretary of State.
- [iii] Requests the Adjudicators' Report to be presented to the Executive Sub Committee (Wales) in accordance with existing Terms of Reference for that Sub Committee and that the report be translated into the Welsh language for the purposes of forwarding it to the First Minister.
- [iv] Agree that the report is published and circulated free of charge.

#### **CONTACT OFFICERS**

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## **1.0 INTRODUCTION**

- 1.1 Under Regulation 17 (6) of The Civil Enforcement of Parking Contraventions (England) General Regulations 2007 and Regulation 9 (6) of The Civil Enforcement of Parking Contraventions (Penalty Charge Notices, Enforcement and Adjudication) (Wales) Regulations 2008 Adjudicators are obliged to make an Annual Report to the enforcement authorities on the discharge of their functions.
- 1.2 In 2007/08, the reporting period was moved from calendar to financial years hence the next report will be for the period April 2008 to March 2009. The amount of time available for compiling the report has therefore reduced to 3 months. This is particularly problematic given that two tier arrangements have resulted in the requirement to reorganise the way in which the data is presented. The Annual Report utilises PCN statistics from PATROL's audit of PCNs and these figures are traditionally not available until May/June.
- 1.3 When financial year reporting was undertaking previously it coincided with the full Annual Meeting of the Joint Committee being held in September. The new audit requirements for a meeting in September present this opportunity once again and the proposed cycle of meetings for 2009/10 has been reported earlier.
- 1.4 Presenting the report to the Joint Committee in September will also enable two consultation exercises with councils: firstly, in relation to individual statistics in order to validate their accuracy and secondly, where the Adjudicators are making reference to a specific council within the report, it will provide for a period of dialogue prior to publication.
- 1.5 It is therefore recommended that the PATROL Adjudication Joint Committee delegates the receipt of the Annual Report to the Executive Sub Committee and Executive Sub Committee (Wales).
- 1.6 Under Regulation 17 (7) of The Civil Enforcement of Parking Contraventions (England) General Regulations 2007 and Regulation 9 (7) of The Civil Enforcement of Parking Contraventions (Penalty Charge Notices, Enforcement and Adjudication) (Wales) Regulations 2008 the English enforcement authorities are obliged to make an Annual Report to the Secretary of State on the discharge of the adjudicators functions. It is therefore recommended that this task is delegated to the PATROL Adjudication Joint Committee.
- 1.7 As the powers in relation to parking enforcement matters in Wales have been devolved to the Welsh Assembly Government it will be necessary to

also forward the report to the First Minister. The report will be considered in this respect by the Executive Sub Committee (Wales).

- 1.8 As the report is to be forwarded to the First Minister it is recommended that for this purpose it should be translated into the Welsh language so that the First Minister may receive the report in both languages.
- 1.9 It is further recommended that the report should be published and circulated free of charge. This would give an opportunity to add additional information that will be of interest to those involved in parking enforcement.