

PATROL ADJUDICATION JOINT COMMITTEE

To be held at 11.30 am on Tuesday 26th June 2012

At Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham, B5 7QU.

AGENDA

PART A

1. **APPOINTMENT OF CHAIR, VICE CHAIR AND ASSISTANT CHAIR**
To appoint Members to serve as Chair, Vice Chair and Assistant Chair of the Joint Committee.
(These appointments to be effective until the next Annual Meeting)
2. **URGENT BUSINESS**
To consider any items which the Chair has agreed to have submitted as urgent.
3. **ACCESS TO INFORMATION ACT**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
4. **DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS**
To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting.
Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.
5. **MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE**
To approve the minutes of the PATROL Adjudication Joint Committee at its meeting held on 28 September 2011
[Enclosed]
6. **MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE EXECUTIVE SUB COMMITTEE MEETING**
To note the minutes of the PATROL Adjudication Joint Committee Executive Sub Committee meeting held 31st January 2012
[Enclosed]
7. **MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE APPOINTMENT SUB COMMITTEE**
To note the minutes of the PATROL Adjudication Joint Committee Appointment Sub Committee meeting held 29 February 2012.
[Enclosed]
8. **TRIBUNAL GENERAL PROGRESS AND SERVICE STANDARDS**
To provide general information in respect of the tribunal's initiatives and standards.
[Report Enclosed]
9. **PATROL ANNUAL REPORT AWARD 2010/11**
To note the results of the PATROL Annual Report Award 2010/11
[Report Enclosed]

- 10. RISK REGISTER**
To review the Risk Management Strategy, approve the Business Continuity Management Policy and note the latest review of the Risk Register.
[Report Enclosed]
- 11. TREASURY MANAGEMENT STATEMENT**
To approve a revised Treasury Management Statement for 2012/13
[Report Enclosed]
- 12. PATROL ADJUDICATION JOINT COMMITTEE FINANCIAL REGULATIONS AND PROCUREMENT**
To approve amendments to the Joint Committee's Financial Regulations and receive a report on procurement.
[Report Enclosed]
- 13. DRAFT ANNUAL RETURN FOR 2011/12**
To submit for approval the draft Annual Return of the Joint Committee for 2011/12.
[Report Enclosed]
- 14. APPOINTMENT OF AUDITORS FOR FIVE YEARS FROM 2012/13**
To approve the response to the Audit Commission in respect of their consultation on the appointment of external auditors.
- 15. PATROL EXECUTIVE SUB COMMITTEE WALES**
To receive a verbal update.
- 16. ANNUAL REVIEW OF GOVERNANCE DOCUMENTATION**
To adopt the governance documentation as set out in the report (Standing Orders and Rules of Financial Management, Scheme of Delegation and Cycle of Meetings).
[Enclosed]
- 17. ESTABLISHMENT OF EXECUTIVE SUB COMMITTEE**
To establish an Executive Sub Committee including its Terms of Reference. To appoint Members of the Executive Sub Committee for the period until the annual meeting of the Joint Committee in June 2013.
[Enclosed]
- 18. APPOINTMENTS TO THE ADVISORY BOARD**
To request appointments to the Advisory Board for the period until the annual meeting of the Joint Committee in June 2013.
[Report Enclosed]
- 19. LEAD AUTHORITY ARRANGEMENTS**
To receive a progress report on Lead Authority arrangements
[Report Enclosed]
- 20. DATE OF NEXT MEETING: TUESDAY 25 SEPTEMBER 2012**

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