

DATE: Tuesday 25th September 2012
TIME: 11.30am
PLACE: Warwickshire County Cricket Club, The County Ground, Edgbaston,
Birmingham, B5 7QU.

AGENDA

1. **URGENT BUSINESS**
To consider any items which the Chair has agreed to have submitted as urgent.
2. **ACCESS TO INFORMATION ACT**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
3. **DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS**
To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.
4. **MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE MEETING HELD 26TH JUNE 2012**
To note the minutes of the PATROL Adjudication Joint Committee Meeting held 26th June 2012
[Enclosed]
5. **MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE EXECUTIVE SUB COMMITTEE 28TH JUNE 2011**
To approve the minutes of the PATROL Adjudication Joint Committee Executive Sub Committee held 28th June 2011.
[Enclosed]
6. **TRAFFIC MANAGEMENT DEVELOPMENTS IN WALES**
To receive an update on developments in Wales
7. **MEMORANDUM OF UNDERSTANDING**
To note progress on the development of the Memorandum of Understanding between the Adjudicators and the Joint Committee.
8. **PART-TIME ADJUDICATOR RECRUITMENT**
To note arrangements for the recruitment of part-time adjudicators.
[Enclosed]

9. **TRIBUNAL GENERAL PROGRESS AND SERVICE STANDARDS**
To provide information in respect of councils in the scheme and the tribunal's initiatives and standards.
[Enclosed]
10. **NEW HOST AUTHORITY ARRANGEMENTS**
To make recommendations to the PATROL Adjudication Joint Committee in relation to the appointment of the new host authority.
11. **PRIVATE PARKING ENFORCEMENT – INDEPENDENT APPEALS SERVICE**
To note correspondence between the Chairman and Chief Adjudicator and the Minister in relation to the provision of this scheme.
[Enclosed]
12. **ADJUDICATION FOR ROAD USER CHARGING SCHEMES IN ENGLAND**
To note proposals in relation to Road User Charging Schemes and arrangements for adjudication.
[Enclosed]
13. **EQUALITY POLICY STATEMENT**
To approve the PATROL Joint Committee Equality Policy Statement.
[Enclosed]
14. **PATROL ANNUAL REPORT AWARD 2011/12**
To note the findings of the independent Review Group on the shortlisted entries for 2011/12
[Enclosed]
15. **FINAL ANNUAL ACCOUNTS 2011/12**
To note the completion of the Audit of Accounts 2011/12.
16. **BUDGET MONITORING 2012/13**
To note income and expenditure at 30th June 2012
[Enclosed]
17. **RISK REGISTER**
To note the latest review of the risk register
[Enclosed]
18. **DATES OF NEXT MEETING:**
PATROL Adjudication Joint Committee – Date to be confirmed
PATROL Adjudication Joint Committee Executive Sub Committee Tuesday 29th January 2013
at Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham, B5 7QU.

AGENDA ISSUED: 15 September 2012