

## REPORT FOR INFORMATION

**SUBJECT:** General Progress and Service Standards  
**REPORT OF:** The Lead Officer

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### PURPOSE OF REPORT

To report to the Committee on progress in respect of: (a) the take up of civil parking enforcement powers by Councils in England (outside London) and Wales and information in relation to general progress and service standards.

### RECOMMENDATIONS

It is recommended that the Committee:

- [i] Note the information provided in the report in respect of the current take up of civil enforcement of parking powers.
- [ii] Note the information in relation to appeals activity which will be published as part of an annual statistical bulletin.
- [iii] Note the information in relation to service standards.
- [iv] Note the additional general progress information.

### CONTACT OFFICER

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**1. PERIOD OF REPORTING**

This report provides information in relation to the year April to September 2010.

**2. COUNCILS IN THE SCHEME**

The latest information regarding councils who are party to the Joint Committee agreement is set out at Appendix 1.

**3. ADMINISTRATIVE TARGETS**

The Joint Committee has approved two administrative targets which are reported on below:

| PERIOD        | % Phone calls answered within 15 seconds | Target | % Appeals acknowledged within 2 working days | Target |
|---------------|--|--------|--|--------|
| 2002/03       | 96%                                      | 80%    | 99%  | 80%    |
| Year 2003     | 96%                                      | 80%    | 99%  | 80%    |
| Year 2004     | 97%                                      | 80%    | 99%  | 80%    |
| Year 2005     | 97%                                      | 90%    | 99%  | 95%    |
| Year 2006     | 98%                                      | 90%    | 92%  | 95%    |
| Year 2007     | 98%                                      | 90%    | 96%  | 95%    |
| Year 2008     | -  | 90%    | 96%  | 95%    |
| Year 2008/09  | 96.84%                                   | 90%    | 96%  | 95%    |
| Year 2009/10  | 96.32%                                   | 90%    | 97%  | 95%    |
| Apr-Sept 2010 | 96.12%                                   | 95%    | 98%  | 95%    |

**4 SERVICE STANDARDS - PERFORMANCE INDICATORS**

Appealing to the Traffic Penalty Tribunal is a judicial process and, as such, it is not appropriate to set out rigid timescales for deciding appeals, however the Tribunal's objective is to "To provide a tribunal service which is user-focused, efficient timely, helpful and readily accessible". In June 2007 the Joint Committee approved the following targets:

Personal Hearings

60% of cases to be offered a personal hearing date within 8 weeks of receipt of the Notice of Appeal.

90% of cases to be offered a personal hearing date within 12 weeks of receipt of the Notice of Appeal

Postal Decisions

80% of postal decisions to be made within 7 weeks of receipt of the Notice of Appeal.

It is recognised that Members are interested in the period of time taken to dispose of a case and for this reason, the following statistics reflect the number of weeks to case closure rather than the number of weeks to the date of the first hearing offered.

## 5. CASE CLOSURE

The reports on case closure include all cases registered and decided during April 2010 to September 2010. This data will include cases that have been delayed for the following reasons.

### Requests from parties to the appeal:

- Additional time to submit evidence
- Requests for adjournment of hearings
- Inconvenience of hearing time/venue
- Availability of witnesses

### Adjudicators may require:

- Adjournments for additional evidence or submissions
- A personal hearing supplemented by a later telephone hearing to consider additional evidence.
- Consolidation of cases which relate to a common issue.
- Holding cases pending a particular Decision of the Traffic Penalty Tribunal or High Court

## Disposal of Cases - Parking

a) Comparing quarters

| Type of Hearing   | Postal             |               | Personal          |               | Telephone         |               |
|---|--------------------|---------------|-------------------|---------------|-------------------|---------------|
|   | July to Sept 10    | Apr to Jun 10 | July to Sept 10   | Apr to Jun 10 | July to Sept 10   | Apr to Jun 10 |
| Average no of weeks between registration and decision issued                                | <b>4.91 weeks</b>  | 5.21 weeks    | <b>8.77 weeks</b> | 11.18 weeks   | <b>6.32 weeks</b> | 7.65 weeks    |
| Cases with less than 7 weeks between registration and decision (postal target)              | <b>1,993 (85%)</b> | 1,959 (87%)   | n/a               | n/a           | n/a               | n/a           |
| Cases with less than 8 weeks between registration and decision (personal/ telephone target) | n/a                | n/a           | <b>159 (52%)</b>  | 173 (36%)     | <b>271 (82%)</b>  | 195 (72%)     |
|   |                    |               |                   |               |                   |               |

|   |                    |             |                  |           |                  |           |
|---|--------------------|-------------|------------------|-----------|------------------|-----------|
| Cases with less than 12 weeks between registration and decision (personal/telephone target) | <b>2,320 (99%)</b> | 2,187 (97%) | <b>274 (89%)</b> | 323 (66%) | <b>320 (97%)</b> | 245 (91%) |
|---|--------------------|-------------|------------------|-----------|------------------|-----------|

Summary:

- The average number of weeks between registration and decision issued has reduced across the three types of decision.
- The proportion of postal cases with less than seven weeks between registration and decision has reduced slightly.
- The proportion of personal and telephone cases with less than 8 weeks between registration and decision has increased, particularly with the increase in the number of telephone hearings.
- The proportion of cases with less than 12 weeks between registration and decision has increased across all three hearing types.

b) Comparison – April to September 2010 compared to April to September 2009

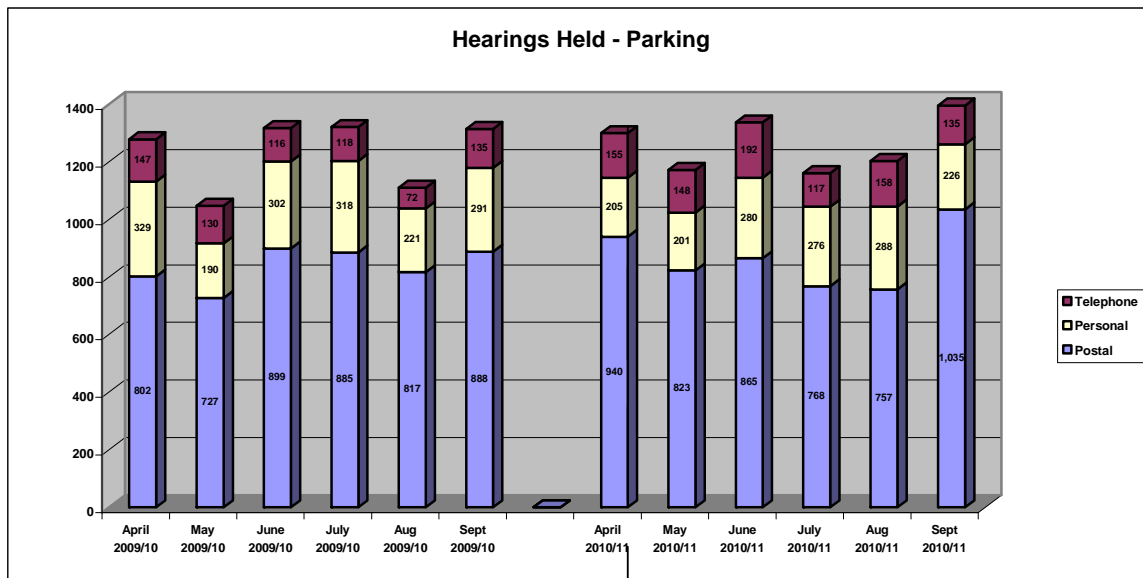
| Type of Hearing   | Postal             |                | Personal           |                | Telephone         |                |
|---|--------------------|----------------|--------------------|----------------|-------------------|----------------|
|   | Apr to Sept 10     | Apr to Sept 09 | Apr to Sept 10     | Apr to Sept 09 | Apr to Sept 10    | Apr to Sept 09 |
| Average no of weeks between registration and decision issued                                | <b>5.06 weeks</b>  | 5.56 weeks     | <b>10.25 weeks</b> | 12.75 weeks    | <b>6.92 weeks</b> | 7.83 weeks     |
| Cases with less than 7 weeks between registration and decision (postal target)              | <b>3,952 (86%)</b> | 4,036 (87%)    | n/a                | n/a            | n/a               | n/a            |
| Cases with less than 8 weeks between registration and decision (personal/telephone target)  | n/a                | n/a            | <b>332 (42%)</b>   | 408 (34%)      | <b>466 (78%)</b>  | 416 (75%)      |
| Cases with less than 12 weeks between registration and decision (personal/telephone target) | <b>4,507 (98%)</b> | 4,427 (96%)    | <b>597 (75%)</b>   | 784 (66%)      | <b>565 (94%)</b>  | 499 (90%)      |

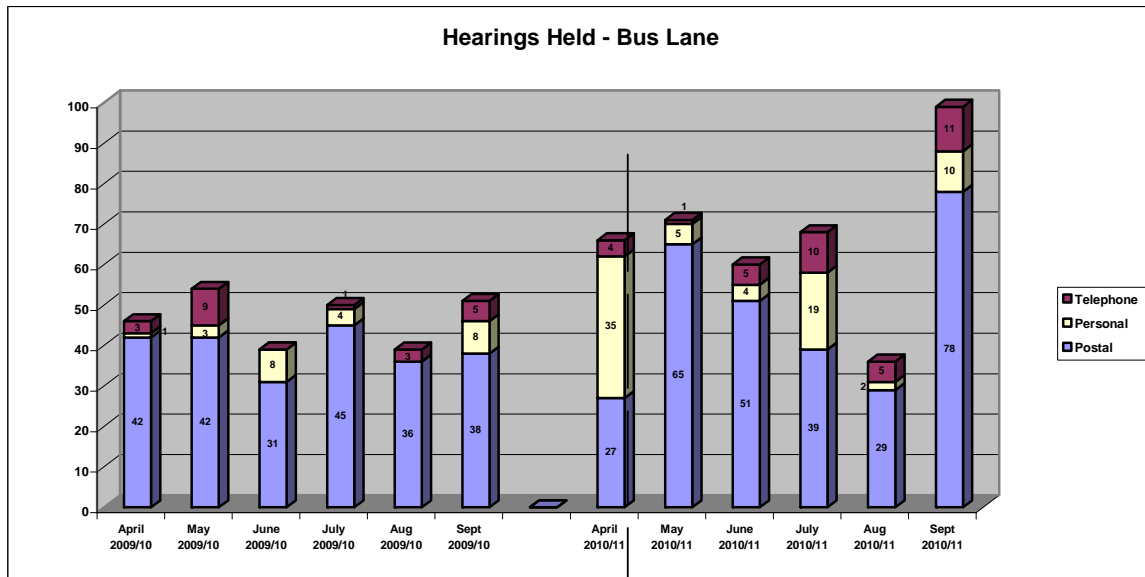
Summary:

- The average number of weeks between registration and decision issued has reduced across the three hearing types.
- There has been a slight reduction in the proportion of postal cases with less than 7 weeks between registration and decision.
- The proportion of cases with less than 8 weeks between registration and decision has increased.
- The proportion of cases with less than 12 weeks between registration and decision has increased across the three hearing types.

6.0 Hearings Held

The graphs below compare the frequency of hearings held (telephone, personal and postal) for parking and bus lane appeals.





## 7. 7.0 Tribunal Initiatives

### 7.1 Councils participating in Appeal on Line and Electronic Transfer

Appeal on Line and Electronic Transfer of Evidence are key areas of development and at its meeting in January 2010, the Joint Committee recorded its expectation that councils will engage with these initiatives. Since then various council IT User Groups and the North West Parking Managers Association have assisted the tribunal by affording it the opportunity to promote both initiatives at their meetings. Each such meeting led to an increase in the number of councils participating in these initiatives.

### 7.2 Appeal on Line

This allows the appellant to lodge their appeal on line rather than using a paper form. For the tribunal, this means that the case information is automatically transferred from the online appeal into the case management system, thus saving administrative time i.e. post opening, data entry, scanning and filing. All IT suppliers have undertaken the development work for this facility to be available to all councils. Feedback from appellants using this system has been very positive. Where this system is available some 20% of appellants appeal this way. 138 councils now provide this facility to appeal on line to the tribunal.

### 7.3 Electronic Evidence Transfer

Council evidence packs to the Traffic Penalty Tribunal can be extremely bulky, taking time to complete by parking department staff with significant costs in administration, paper and postage. The tribunal is therefore urging councils to attract savings in these areas and reduce administrative time at the tribunal by sending evidence packs in electronically. The councils using this facility are listed in the table below. Whilst the number of councils increased during the postal strikes, take up of this option has generally been extremely slow. There are currently 70 councils that have the facility to submit their evidence packs electronically, although in some cases, this facility is not always utilised by councils. Again,

we are proposing to work with councils who already have this option to identify and address the barriers to take up.

The tribunal has also introduced a development to its case management system that enables it to send all its communication to councils by way of e-mail (following a successful pilot of this practice with a number of councils). The pilot commenced in July 2010 and currently 231 councils are receiving correspondence by email.

**Councils participating in Appeal Online & Electronic Transfer of Evidence**  
(Appeal Online Councils highlighted in yellow have joined since September 2010)

| PARKING                |   |                              |   |
|------------------------|---|------------------------------|---|
| Appeal Online Councils |   | Electronic Evidence Councils |   |
| Prefix                 | Council   | Prefix                       | Council   |
|                        |   | <b>AB</b>                    | St Albans City and District Council                             |
| <b>AC</b>              | Cumbria County Council with Allerdale                           |                              |   |
| <b>AD</b>              | West Sussex County Council (with Adur)                          |                              |   |
| <b>AL</b>              | Allerdale Borough Council                                       |                              |   |
| <b>AT</b>              | Shrewsbury and Atcham Borough Council                           |                              |   |
| <b>AQ</b>              | Ashfield Borough Council  |                              |   |
| <b>AV</b>              | Amber Valley Borough Council                                    |                              |   |
| <b>AX</b>              | Adur District Council   | <b>AX</b>                    | Adur District Council   |
| <b>BB</b>              | Bournemouth Borough Council                                     | <b>BB</b>                    | Bournemouth Borough Council                                     |
| <b>BE</b>              | Burnley Borough Council   |                              |   |
| <b>BF</b>              | Bedford Borough Council   |                              |   |
| <b>BG</b>              | Basingstoke and Dean Borough Council                            | <b>BG</b>                    | Basingstoke and Dean Borough Council                            |
| <b>BH</b>              | Brighton and Hove City Council                                  | <b>BH</b>                    | Brighton and Hove City Council                                  |
| <b>BI</b>              | Basildon District Council                                       | <b>BI</b>                    | Basildon District Council                                       |
| <b>BM</b>              | Birmingham City Council   | <b>BM</b>                    | Birmingham City Council   |
| <b>BN</b>              | Bath and North East Somerset Council                            | <b>BN</b>                    | Bath and North East Somerset Council                            |
| <b>BQ</b>              | Bradford M.D.C  | <b>BQ</b>                    | Bradford M.D.C  |
| <b>BR</b>              | Barrow Borough Council  |                              |   |
| <b>BS</b>              | Bristol City Council  | <b>BS</b>                    | Bristol City Council  |
| <b>BW</b>              | Brentwood Borough Council                                       |                              |   |
| <b>CE</b>              | Chiltern District Council                                       | <b>CE</b>                    | Chiltern District Council                                       |
| <b>CG</b>              | Chesterfield Borough Council                                    |                              |   |
| <b>CJ</b>              | Cornwall County Council   |                              |   |
| <b>CM</b>              | Carmarthenshire County Council                                  | <b>CM</b>                    | Carmarthenshire County Council                                  |
| <b>CQ</b>              | Conwy County Borough Council                                    |                              |   |
|                        |   | <b>CO</b>                    | Copeland Borough Council  |
| <b>CT</b>              | Canterbury City Council   | <b>CT</b>                    | Canterbury City Council   |
| <b>CX</b>              | Calderdale Borough Council                                      | <b>CX</b>                    | Calderdale Borough Council                                      |
| <b>CY</b>              | Chorley Borough Council   |                              |   |
| <b>DE</b>              | Denbighshire County Council (inc Anglesey, Gwynedd and Wrexham) | <b>DE</b>                    | Denbighshire County Council (inc Anglesey, Gwynedd and Wrexham) |
| <b>DH</b>              | Derbyshire Dales District Council                               |                              |   |
| <b>DI</b>              | South Derbyshire District Council                               |                              |   |
| <b>DJ</b>              | Derbyshire County Council                                       |                              |   |
|                        |   | <b>DM</b>                    | Dudley Metropolitan Borough Council                             |
| <b>DP</b>              | Dorset County Council (with Weymouth and Portland)              |                              |   |
| <b>DU</b>              | Durham County Council   | <b>DT</b>                    | Dartford Borough Council  |
|                        |   | <b>DU</b>                    | Durham County Council   |
| <b>EB</b>              | Essex County Council (with Brentwood BC)                        | <b>DX</b>                    | North Devon District Council                                    |
| <b>EG</b>              | Essex County Council (with Tendring)                            |                              |   |
| <b>EI</b>              | Essex County Council (with Basildon)                            |                              |   |
| <b>EL</b>              | Elmbridge Borough Council                                       | <b>EL</b>                    | Elmbridge Borough Council                                       |
| <b>EV</b>              | Essex County Council (with Rochford)                            |                              |   |
| <b>EW</b>              | Erewash Borough Council   |                              |   |
| <b>EX</b>              | Essex County Council  | <b>EX</b>                    | Essex County Council  |
| <b>FA</b>              | Cornwall Council  |                              |   |
| <b>FB</b>              | Bedfordshire County Council (with Bedford B C)                  | <b>FD</b>                    | Sheffield City Council  |



PATROL ADJUDICATION JOINT COMMITTEE  
EXECUTIVE SUB COMMITTEE

Item 8  
25 January 2011

| PARKING                |  |                              |   |
|------------------------|--|------------------------------|---|
| Appeal Online Councils |  | Electronic Evidence Councils |   |
| Prefix                 | Council  | Prefix                       | Council                                 |
| KL                     | Kent County Council (with Swale Borough Council)   | KK                           | West Berkshire District Council         |
| KO                     | Kent County Council (with Tonbridge & Malling B C) |                              |   |
| KQ                     | Newark & Sherwood District Council                 |                              |   |
| KX                     | Kent County Council (with Thanet District Council) |                              |   |
| LN                     | West Lancashire District Council                   | LA                           | Lancaster City Council                  |
| LS                     | Leeds City Council                                 | LQ                           | Lancashire County Council               |
| LV                     | Liverpool City Council                             | LU                           | Luton Borough Council                   |
| MC                     | Manchester City Council                            | LV                           | Liverpool City Council                  |
| MQ                     | Mansfield District Council                         | LW                           | East Sussex County Council (with Lewes) |
| MR                     | Middlesbrough Council                              | MC                           | Manchester City Council                 |
| MS                     | Mid Sussex District Council                        | MS                           | Mid Sussex District Council             |
| MW                     | Medway Council                                     | MW                           | Medway Council                          |
| ND                     | North East Derbyshire District Council             | NF                           | New Forest District Council             |
|                        |  | NG                           | Nottingham City Council                 |
| NP                     | Northamptonshire County Council                    | NP                           | Northamptonshire County Council         |
| NQ                     | Nottinghamshire County Council                     | NQ                           | Nottinghamshire County Council          |
| NU                     | Newcastle City Council                             | NU                           | Newcastle City Council                  |
| OD                     | Oldham M.B.C.                                      |                              |   |
|                        |  | OH                           | Solihull Metropolitan Borough Council   |
| OL                     | Bolsover District Council                          |                              |   |
| OX                     | Oxfordshire County Council                         | OX                           | Oxfordshire County Council              |
| PA                     | Hampshire County Council (with Basingstoke B C)    |                              |   |
|                        |  | PB                           | Peterborough City Council               |
| PD                     | Pendle Borough Council                             |                              |   |
| PE                     | Borough of Poole                                   |                              |   |
| PL                     | Plymouth City Council                              |                              |   |
| PR                     | Preston City Council                               | PR                           | Preston City Council                    |
| QC                     | Cardiff City Council                               |                              |   |
| RC                     | Redcar & Cleveland Borough Council                 | RC                           | Redcar & Cleveland Borough Council      |
|                        |  | RE                           | Rochdale MBC                            |
| RF                     | Rochford District Council                          |                              |   |
|                        |  | RG                           | Reading Borough Council                 |
| RJ                     | Redditch Borough Council                           |                              |   |
| RL                     | Rutland County Council                             |                              |   |
| RP                     | Worcestershire County Council (with Redditch B C)  |                              |   |
| RQ                     | Rushcliffe Borough Council                         |                              |   |
| RR                     | Surrey County Council (with Waverley B C)          |                              |   |
| RV                     | Ribble Valley Borough Council                      |                              |   |
| SA                     | Salisbury District Council                         | SF                           | Sefton M B C                            |
| SB                     | Slough Borough Council                             | SJ                           | Scarborough Borough Council             |
| SF                     | Sefton M B C                                       | SL                           | City of Salford Council                 |
| SJ                     | Scarborough Borough Council                        | SM                           | Stockport Borough Council               |
|                        |  | SN                           | Southampton City Council                |
| SN                     | Southampton City Council                           | SQ                           | Stockton-On-Tees Borough Council        |
| SQ                     | Stockton-On-Tees Borough Council                   |                              |   |
| SW                     | Swale Borough Council                              | SY                           | Spelthorne Borough Council              |
|                        |  |                              |   |
| SX                     | Sunderland City Council                            | SZ                           | St Helens Council                       |
| SZ                     | St Helens Council                                  | TB                           | Torbay Council                          |
| TB                     | Torbay Council                                     | TC                           | Torridge District Council               |
| TC                     | Torridge District Council                          | TD                           | Thanet District Council                 |
| TD                     | Thanet District Council                            |                              |   |
| TE                     | Tandridge District Council                         |                              |   |
| TG                     | Tendring District Council                          |                              |   |
| TJ                     | Surrey County Council (with Tandridge D C)         |                              |   |
| TN                     | Tonbridge & Malling Borough Council                | TN                           | Tonbridge & Malling Borough Council     |
| TQ                     | Bassetlaw District Council                         |                              |   |
| TR                     | Trafford Borough Council                           |                              |   |
| TY                     | South Tyneside                                     |                              |   |
| UB                     | Cumbria County Council (with Barrow B C)           |                              |   |
| UW                     | West Sussex County Council (with Worthing B C)     |                              |   |
| VA                     | Hampshire County Council (with Havant B C)         | VN                           | East Devon District Council             |

| PARKING                |   |                              |                                    |
|------------------------|---|------------------------------|------------------------------------|
| Appeal Online Councils |   | Electronic Evidence Councils |                                    |
| Prefix                 | Council   | Prefix                       | Council                            |
| WD                     | Wycombe District Council                            | WB                           | Wyre Borough Council               |
| WG                     | Wigan Metropolitan Borough Council                  | WD                           | Wycombe District Council           |
| WH                     | Wychavon District Council                           | WG                           | Wigan Metropolitan Borough Council |
| WJ                     | The City and County of Swansea                      | WH                           | Wychavon District Council          |
| WR                     | Winchester City Council                             | WJ                           | The City and County of Swansea     |
|                        |   | WR                           | Winchester City Council            |
|                        |   | WT                           | Watford Borough Council            |
| WU                     | Worthing Borough Council                            | WU                           | Worthing Borough Council           |
| WX                     | Wrexham County Borough Council                      |                              |                                    |
| WY                     | Weymouth and Portland Borough Council               |                              |                                    |
| WZ                     | Waverley Borough Council                            | WZ                           | Waverley Borough Council           |
| XD                     | Walsall Metropolitan Borough Council                |                              |                                    |
| XQ                     | Broxtowe Borough Council                            |                              |                                    |
| XS                     | West Sussex County Council (with Mid Sussex D C)    |                              |                                    |
| YC                     | York City Council                                   |                              |                                    |
| YM                     | Isle of Anglesey County Council                     |                              |                                    |
| YN                     | North Yorkshire County Council (with Scarborough)   |                              |                                    |
| YS                     | Surrey County Council (with Elmbridge B C)          |                              |                                    |
| YW                     | Hampshire County Council (with Winchester CC)       |                              |                                    |
| ZD                     | Cotswold District Council                           |                              |                                    |
| ZF                     | Worcestershire County Council (with Wyre Forest DC) |                              |                                    |
| ZN                     | Gloucestershire C C (with Stroud DC)                |                              |                                    |
| ZP                     | Stroud District Council                             |                              |                                    |
| ZW                     | Worcestershire County Council (with Wychavon D C)   |                              |                                    |
| ZX                     | Shropshire Council                                  | ZX                           | Shropshire Council                 |

| Number of Councils            | Appeal on Line | Electronic Evidence Transfer |
|-------------------------------|----------------|------------------------------|
| As reported in January 2010   | 60             | 43                           |
| As reported in June 2010      | 88             | 63                           |
| As reported in September 2010 | 120            | TBC                          |
| As reported in December 2010  | 138            | 70                           |

(Electronic Evidence Councils highlighted in orange have not used this facility for at least 12 months.)

**APPENDIX 1: Councils in the Scheme at January 2010**

| <b>Welsh</b>                             | <b>County</b>                   | <b>District</b>                       | <b>Unitary</b>                        | <b>MBC</b>                                    |
|--|---------------------------------|---------------------------------------|---------------------------------------|---|
| Cardiff County Council                   | Buckinghamshire County Council  | Adur District Council                 | Bath and North East Somerset Council  | Barnsley Metropolitan Borough Council         |
| Carmarthenshire County Council           | Cambridgeshire County Council   | Allerdale Borough Council             | Bedford Council                       | Birmingham City Council                       |
| Conwy County Borough Council             | Cumbria County Council          | Amber Valley District Council         | Blackburn with Darwen Borough Council | Bolton MBC                                    |
| Denbighshire County Council              | Derbyshire County Council       | Arun District Council                 | Blackpool Borough Council             | Bury MBC                                      |
| Gwynedd Council                          | Devon County Council            | Ashfield District Council             | Bournemouth Borough Council           | Calderdale Borough Council                    |
| Isle of Anglesey County Council          | Dorset County Council           | Ashford Borough Council               | Bracknell Forest Borough Council      | City of Bradford Metropolitan Borough Council |
| Neath Port Talbot County Borough Council | East Sussex County Council      | Aylesbury Vale District Council       | Brighton & Hove Council               | Coventry City Council                         |
| Swansea City and County                  | Essex County Council            | Barrow Borough Council                | Borough of Poole                      | Doncaster Metropolitan Borough Council        |
| Wrexham County Borough Council           | Gloucestershire County Council  | Basildon District Council             | Bristol City Council                  | Dudley Metropolitan Borough Council           |
|  | Hampshire County Council        | Basingstoke and Deane Borough Council | Central Bedfordshire Council          | Gateshead Metropolitan Borough Council        |
|  | Hertfordshire County Council    | Bassetlaw District Council            | Cheshire East Council                 | Kirklees Metropolitan Council                 |
|  | Kent County Council             | Blaby District Council                | Cheshire West and Chester Council     | Leeds City Council                            |
|  | Lancashire County Council       | Braintree District Council            | City of York Council                  | Liverpool City Council                        |
|  | Leicestershire County Council   | Brentwood Borough Council             | Cornwall Council                      | Manchester City Council                       |
|  | Norfolk County Council          | Broxbourne Borough Council            | Darlington Borough Council            | Newcastle City Council                        |
|  | North Yorkshire County Council  | Broxtowe Borough Council              | Derby City Council                    | North Tyneside Council                        |
|  | Northamptonshire County Council | Burnley Borough Council               | County Durham Council                 | Oldham Metropolitan Borough Council           |
|  | Nottinghamshire County Council  |                                       | Hartlepool Borough Council            | Rochdale MBC                                  |
|  | Oxfordshire County Council      |                                       | Herefordshire District Council        | Rotherham MBC                                 |

**Welsh**

| <b>County</b>                 | <b>District</b>                     | <b>Unitary</b>                          | <b>MBC</b>                                  |
|-------------------------------|-------------------------------------|---|---|
| Staffordshire County Council  | Cambridge City Council              | Isle of Wight Council                   | Salford City Council                        |
| Suffolk County Council        | Cannonk Chase District Council      | Kingston upon Hull City Council         | Sandwell MBC                                |
| Surrey County Council         | Canterbury City Council             | Leicester City Council                  | Sefton Council                              |
| Warwickshire County Council   | Carlisle City Council               | Luton Council                           | Sheffield City Council                      |
| West Sussex County Council    | Castle Point Borough Council        | Medway Council                          | Slough Borough Council                      |
| Worcestershire County Council | Charnwood Council                   | Middlesbrough Council                   | Solihull Metropolitan Borough Council       |
|                               | Chelmsford Borough Council          | Milton Keynes Council                   | South Tyneside Metropolitan Borough Council |
|                               | Cheltenham Borough Council          | North East Lincolnshire Council         | St Helens Borough Council                   |
|                               | Chesterfield Borough Council        | North Lincolnshire Council              | Stockport MBC                               |
|                               | Chichester Borough Council          | Nottingham City Council                 | Sunderland City Council                     |
|                               | Chiltern District Council           | Peterborough City Council               | Tameside Metropolitan Borough Council       |
|                               | Chorley Borough Council             | Plymouth City Council                   | Trafford MBC                                |
|                               | Christchurch Borough Council        | Portsmouth City Council                 | Walsall MBC                                 |
|                               | Colchester Borough Council          | Reading Borough Council                 | Wigan MBC                                   |
|                               | Copeland Borough Council            | Redcar and Cleveland Borough Council    | Wirral Metropolitan Borough Council         |
|                               | Cotswold District Council           | Royal Borough of Windsor and Maidenhead | Wolverhampton City Council                  |
|                               | Crawley Borough Council             | Rutland County Council                  |   |
|                               | Dacorum Borough Council             | Shropshire Council                      |   |
|                               | Dartford Borough Council            | Southend on Sea Council                 |   |
|                               | Derbyshire Dales District Council   | South Gloucestershire Council           |   |
|                               | Dover Council                       | Southampton City Council                |   |
|                               | East Devon District Council         | Stockton on Tees Borough Council        |   |
|                               | East Hertfordshire District Council | Stoke-on-Trent City Council             |   |

| <b>Welsh</b> | <b>County</b> | <b>District</b>                    | <b>Unitary</b>             | <b>MBC</b> |
|--------------|---------------|------------------------------------|----------------------------|------------|
|              |               | East Staffordshire Borough Council | Swindon Borough Council    |            |
|              |               | Eastleigh Borough Council          | Thurrock Borough Council   |            |
|              |               | Eden District Council              | Torbay Council             |            |
|              |               | Elmbridge Borough Council          | Warrington Borough Council |            |
|              |               | Epping Forest District Council     | West Berkshire Council     |            |
|              |               | Epsom and Ewell Borough Council    | Wiltshire Council          |            |
|              |               | Erewash Borough Council            |                            |            |
|              |               | Exeter City Council                |                            |            |
|              |               | Fareham Borough Council            |                            |            |
|              |               | Forest of Deane District Council   |                            |            |
|              |               | Fylde Borough Council              |                            |            |
|              |               | Gedling Borough Council            |                            |            |
|              |               | Gloucester City Council            |                            |            |
|              |               | Gravesham Borough Council          |                            |            |
|              |               | Guildford Borough Council          |                            |            |
|              |               | Harborough District Council        |                            |            |
|              |               | Harlow Borough Council             |                            |            |
|              |               | Harrogate Borough Council          |                            |            |
|              |               | Hart District Council              |                            |            |
|              |               | Hastings Borough Council           |                            |            |
|              |               | Havant Borough Council             |                            |            |
|              |               | Hertsmere Borough Council          |                            |            |
|              |               | High Peak Borough Council          |                            |            |
|              |               | Hinckley and Bosworth              |                            |            |
|              |               | Horsham District Council           |                            |            |
|              |               | Hyndburn Borough Council           |                            |            |
|              |               | Ipswich Borough Council            |                            |            |
|              |               | Lancaster City Council             |                            |            |
|              |               | Lewes District Council             |                            |            |
|              |               | Litchfield District Council        |                            |            |
|              |               | Maidstone Borough Council          |                            |            |

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| <b>Welsh</b> | <b>County</b> | <b>District</b>                            | <b>Unitary</b> | <b>MBC</b> |
|--------------|---------------|--|----------------|------------|
|              |               | Maldon District Council                    |                |            |
|              |               | Mansfield District Council                 |                |            |
|              |               | Melton Borough Council                     |                |            |
|              |               | Mid Devon District Council                 |                |            |
|              |               | Mid Sussex District Council                |                |            |
|              |               | Mole Valley District Council               |                |            |
|              |               | New Forest District Council                |                |            |
|              |               | Newark and Sherwood District Council       |                |            |
|              |               | Newcastle-under-Lyme Borough Council       |                |            |
|              |               | North Devon District Council               |                |            |
|              |               | North Dorset District Council              |                |            |
|              |               | North East Derbyshire District Council     |                |            |
|              |               | North Hertfordshire District Council       |                |            |
|              |               | North West Leicestershire District Council |                |            |
|              |               | Northampton Borough Council                |                |            |
|              |               | Norwich City Council                       |                |            |
|              |               | Oadby and Wigston Borough Council          |                |            |
|              |               | Pendle Borough Council                     |                |            |
|              |               | Preston City Council                       |                |            |
|              |               | Purbeck District Council                   |                |            |
|              |               | Redditch Borough Council                   |                |            |
|              |               | Reigate and Banstead Borough Council       |                |            |
|              |               | Ribble Valley Borough Council              |                |            |
|              |               | Rochford District Council                  |                |            |
|              |               | Rossendale Borough Council                 |                |            |
|              |               | Rugby Borough Council                      |                |            |
|              |               | Runnymede Borough Council                  |                |            |

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| <b>Welsh</b> | <b>County</b> | <b>District</b>                          | <b>Unitary</b> | <b>MBC</b> |
|--------------|---------------|--|----------------|------------|
|              |               | Rushcliffe Borough Council               |                |            |
|              |               | Rushmoor Borough Council                 |                |            |
|              |               | Scarborough Borough Council              |                |            |
|              |               | Sevenoaks District Council               |                |            |
|              |               | Shepway District Council                 |                |            |
|              |               | South Derbyshire District Council        |                |            |
|              |               | South Hams District Council              |                |            |
|              |               | South Lakeland District Council          |                |            |
|              |               | South Staffordshire Council              |                |            |
|              |               | South Ribble Borough Council             |                |            |
|              |               | Spelthorne Borough Council               |                |            |
|              |               | St Albans City and District Council      |                |            |
|              |               | Stafford Borough Council                 |                |            |
|              |               | Staffordshire Moorlands District Council |                |            |
|              |               | Stevenage Borough Council                |                |            |
|              |               | Stratford District Council               |                |            |
|              |               | Stroud District Council                  |                |            |
|              |               | Surrey Heath Borough Council             |                |            |
|              |               | Swale Borough Council                    |                |            |
|              |               | Tamworth Borough Council                 |                |            |
|              |               | Tandridge District Council               |                |            |
|              |               | Taunton Deane Borough Council            |                |            |
|              |               | Teignbridge District Council             |                |            |
|              |               | Tendering District Council               |                |            |
|              |               | Test Valley Borough Council              |                |            |
|              |               | Tewkesbury Borough Council               |                |            |
|              |               | Thanet District Council                  |                |            |
|              |               | Three Rivers District Council            |                |            |
|              |               | Tonbridge & Malling Borough Council      |                |            |
|              |               | Torrige District Council                 |                |            |
|              |               | Tunbridge Wells Borough Council          |                |            |

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| <b>Welsh</b> | <b>County</b> | <b>District</b>                       | <b>Unitary</b> | <b>MBC</b> |
|--------------|---------------|---------------------------------------|----------------|------------|
|              |               | Uttlesford District Council           |                |            |
|              |               | Warwick District Council              |                |            |
|              |               | Watford Borough Council               |                |            |
|              |               | Waverley Borough Council              |                |            |
|              |               | Welwyn Hatfield Council               |                |            |
|              |               | West Devon Borough Council            |                |            |
|              |               | West Lancashire District Council      |                |            |
|              |               | West Oxfordshire Council              |                |            |
|              |               | Weymouth and Portland Borough Council |                |            |
|              |               | Winchester City Council               |                |            |
|              |               | Woking Borough Council                |                |            |
|              |               | Worcester City Council                |                |            |
|              |               | Worthing Borough Council              |                |            |
|              |               | Wycombe District Council              |                |            |
|              |               | Wychavon District Council             |                |            |
|              |               | Wyre Borough Council                  |                |            |
|              |               | Wyre Forest District Council          |                |            |