

## REPORT FOR RESOLUTION

**SUBJECT:** Budget Estimates 2012/13

**REPORT OF:** The Lead Officer

---

### PURPOSE OF REPORT

To request the Committee to adopt the Revenue Budget estimates for 2012/13

### RECOMMENDATIONS

It is recommended that the Joint Committee:

- [i] Agrees to adopt the Revenue Budget estimates for 2012/13 as detailed in the report.

### FINANCIAL CONSEQUENCES FOR THE REVENUE AND CAPITAL BUDGETS

Arrangements for defraying the expenses are set out under separate cover.

### CONTACT OFFICER

Louise Hutchinson, PATROL, Barlow House, Minshull Street, Manchester, Tel: 0161 242 5270

## 1.0 INTRODUCTION

- 1.1 In accordance with the Bus Lane Adjudication Service Joint Committee (BLASJC) Agreement and the Accounts and Audit Regulations it is necessary to establish a budget estimate for the forthcoming year. An assessment has been made of the likely service take up during 2012/13 and therefore the Adjudicators, administrative support and accommodation needed. This report deals with the consequential establishment of budgets to meet this level of demand.
- 1.2 The adjudication service is to be operated on a self-financing basis with income obtained from contributions from BLASJC member authorities.
- 1.3 In common with the budget setting process adopted by the PATROL Adjudication Joint Committee, no assumption is made about new councils joining in 2012/13.
- 1.4 It has been agreed that both parking and bus lane adjudications are to be administered, and heard by adjudicators, in an integrated fashion to afford an opportunity for cost sharing, further economies of scale and the ability to provide an efficient and effective service. The BLASJC is recharged by the PATROL Adjudication Joint Committee for this purpose.

## 2. REVENUE BUDGET ESTIMATES

- 2.1 It is proposed to balance the income and expenditure of the revenue budget without the need to charge a 'joining fee' to participating councils.
- 2.2 An assessment has been made of the revenue budget that will be needed to meet the demands on adjudication during 2012/13.
- 2.3 The budget for 2012/13 is based on bus lane appeals increasing to some 3000 taking into account appeal trends in 2011/12.
- 2.4 No assumptions have been made for new councils joining in 2012/13.
- 2.5 The budget includes for some BLASJC specific expenditure including joint committee costs. Provision has also been made for the internal and external audit of the BLASJC final accounts.
- 2.6 Should the forecasted income not be achieved, there are reserves in place (£121,453 at March 2011).
- 2.7 A balanced budget for 2012/13 draws upon £18,746 from these reserves.
- 2.7 Details of the proposed revenue budget are shown in Table 1 below

**Table 1: Bus Lane Adjudication Service Budget 2012/13**

<b>Expenditure</b>	<b>Budget Year 2009/10</b>	<b>Projected Outturn Year 2009/10</b>	<b>Budget Year 2010/11</b>	<b>Outturn Year 2010/11</b>	<b>Budget as in JC Papers Jan 11 2011/12</b>	<b>Position at 30 Nov '11</b>	<b>Projected Outturn Year 2011/12</b>	<b>Budget Year 2012/13</b>
	£	£	£	£	£	£	£	
Pro Rata per Appeal expenditure	80,216	78,268	86,850	220,250	231,176	215,486	323,229	484,843
Separate BLASJC costs	2,000	2,500	8,937	7,500	7,500	9,381	10,180	4,521
Service Management and Support	1,000	1,000	1,000	1,000	1,000	0	1,000	1,000
Audit Fee	0	2,500	2,000	3,150	3,150	2,825	3,000	3,000
Capital Finance Charges	0	0	0	0	0	0	0	1000
Contingency	0	0	0	0	0	0	0	
4th Qtr Rebate				12,500	0	0	0	0
Contribution to Reserve					3471			0
<b>Total Expenditure</b>	<b>83,216</b>	<b>84,268</b>	<b>98,787</b>	<b>244,400</b>	<b>246,297</b>	<b>227,692</b>	<b>337,408</b>	<b>494,364</b>
<b>Income</b>								
Penalty Charge Notices	-83,216	-82,960	-88,200	-246,297	-246,297	-245,528	-343,502	-475,618
Contribution from Reserves	0	0	10,587	0	0			-18,746
<b>Total Income</b>	<b>-83,216</b>	<b>-82,960</b>	<b>-77,613</b>	<b>-246,297</b>	<b>-246,297</b>	<b>-245,528</b>	<b>-343,502</b>	<b>-494,364</b>
<b>Deficit</b>	<b>0</b>	<b>1,308</b>	<b>21,174</b>	<b>-1,898</b>	<b>0</b>	<b>-17,836</b>	<b>-6,094</b>	<b>0</b>

