

BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE

REPORT FOR RESOLUTION

DATE: 30th June 2009
AGENDA ITEM: Number 8
SUBJECT: Final Accounts for 2008/2009.
JOINT REPORT OF: The Lead Authority

PURPOSE OF REPORT

To present to the Committee Final Accounts for the year 2008/2009

RECOMMENDATIONS

It is recommended that the Joint Committee:

- [i] Note the outturn position against the 2008/2009 revenue budget, as detailed in Table 1.
- [ii] Receive and approve the 2008/2009 Account for the BLASJC as prepared by the Lead Authority and detailed in the Appendix 1
- [iii] Agree to carry forward the excess of income over expenditure in the 2008/2009 Revenue Account to the 2009/2010 Revenue Account.

CONTACT OFFICERS

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1.0 INTRODUCTION

- 1.1 The adjudication service is operated on a self-financing basis with income obtained from charges made to BLASJC member authorities.
- 1.2 At the meetings on 30th June 2006, the National Parking Adjudication Service Joint Committee (later replaced by the PATROL Adjudication Joint Committee) and Bus Lane Adjudication Service Joint Committee agreed that the adjudication service should, as far as possible, be provided in an integrated manner for both parking and bus lane appeals. This arrangement has represented an opportunity for cost sharing and the provision of an efficient and cost effective service.
- 1.3 For 2008/09, the administration of the two joint committees' accounts has been kept to a minimum by allocating actual expenditure based on the number of appeals received from each type of enforcement.
- 1.4 Case related expenditure for Bus Lane Appeals has been based on a pro-rata cost per Bus Lane appeal.
- 1.5 This report provides details of the 2008/2009 final accounts for approval by the Joint Committee.

2.0 OUTTURN POSITION AT 31ST MARCH 2009

Table 1 sets out the outturn position for 2008/09.

3.0 REVENUE ACCOUNTS

- 2.1 The accounts for 2008/2009 have been recorded and prepared by the Lead Authority.
- 2.2 During 2008/2009 the service received income of £75,914 and incurred expenditure of £67,392 producing a revenue contribution to reserves of £8,522 for the year.
- 2.3 Income for the year, was £11,746 lower than budget. Income is based on the number of penalty charge notices (PCN) that are issued by each participating council.
- 2.4 The reserves balance at 31st March 2009 is £25,915

TABLE 1: BUS LANE ADJUDICATION SERVICE OUT-TURN FOR 2008/09

Expenditure	Budget 2008/09	Outturn 2008/09	Variance
	£	£	£
Adjudication Expenditure	87,660	67,392	-20,268
Income			
Penalty Charge Notices	-87,660	-75,914	11,746
Total Income	-87,660	-75,914	11,746
(Surplus)	0	8,522	(8,522)

Note:

The outturn for 2008/09 has resulted in a transfer of £8,522 to reserves, resulting in a reserves balance at 31st March 2009 of £29,915.

