

BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE

REPORT FOR RESOLUTION

DATE: 26th June 2007
AGENDA ITEM: Number 7
SUBJECT: Final Revenue and Capital Accounts 2006/07
JOINT REPORT OF: The Lead Authority

PURPOSE OF REPORT

To present to the Committee Final Accounts for the year 2006/2007

RECOMMENDATIONS

It is recommended that the Joint Committee:

- [i] Receive and approve the 2006/2007 Account for the BLASJC as prepared by the Lead Authority and detailed in the appendix.
- [ii] Agree to carry forward the excess of income over expenditure in the 2006/2007 Revenue Account to the 2007/2008 Revenue Account.

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BACKGROUND DOCUMENTS

Minutes of the BLASJC meeting 30th June 2006.

Minutes of the BLASJC meeting 29th January 2007

1.0 INTRODUCTION

- 1.1 The adjudication service is operated on a self-financing basis with income obtained from charges made to BLASJC member authorities.
- 1.2 At the meeting of the BLASJC held on 30th June 2006 it was agreed to: [i] adopt the Revenue Budget estimates for 2006/2007; [ii] adopt a zero capital budget for year 2006/2007.
- 1.3 At the meeting of the BLASJC held on 29th January 2007 the Lead Officer was given authorisation in consultation with the Chair, Vice Chair and Assistant Chair to incur expenditure against the revenue budget in excess of the £11,486 set by the Committee should the need arise, provided such expenditure is within the total income for the year.
- 1.4 At the meetings on 30th June 2006, the National Parking Adjudication Service Joint Committee and Bus Lane Adjudication Service Joint Committee agreed that the administrative handling of appeals should, as far as possible, be provided in an integrated manner for both parking and bus lane appeals. This arrangement has represented an opportunity for cost sharing and the provision of an efficient and cost effective service.
- 1.5 For 2006/07, following discussions with the Audit Commission, the administration of the two joint committees' accounts has been kept to a minimum by allocating expenditure based on the number of appeals received from each type of enforcement.
- 1.6 Case related expenditure for Bus Lane Appeals has been based on a pro-rata cost per Bus Lane appeal. This cost has been calculated from the NPASJC revenue budget for 2006/07 reduced in proportion to cover the anticipated period of bus lane enforcement during 2006/07.
- 1.7 Where items of expenditure can be readily identified as being appropriate only to the individual joint committees then these items have been accounted for separately.
- 1.8 This report provides details of the 2006/2007 final accounts for approval by the Joint Committee.

2.0 REVENUE ACCOUNTS

- 2.1 The accounts for 2006/2007 have been recorded and prepared under the BLASJC structure in accordance with the requirements of the Accounts and Audit Regulations 2003.
- 2.2 During 2006/2007 the service received income of £12,021 and incurred expenditure of £11,998 producing a revenue contribution to reserves of £23 for the year. The combined surpluses as at 31st March 2007 amount to £23.

2.3 Income for the year was £535 higher than budget. Income is based on the number of penalty charge notices (PCNs) that are issued by each participating council. The number of PCNs issued was more than predicted.

