

DATE: Tuesday 25th September 2012

TIME: 12 noon or the rise of the PATROL Adjudication Service Joint Committee

PLACE: Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham, B5 7QU.

AGENDA

1. URGENT BUSINESS

To consider any items which the Chair has agreed to have submitted as urgent.

2. ACCESS TO INFORMATION ACT

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS

To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting.

Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.

4. MINUTES OF THE BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE MEETING HELD 26TH JUNE 2012

To approve the minutes of the Bus Lane Adjudication Service Joint Committee Meeting held 26th June 2012

[Enclosed]

5. MEMORANDUM OF UNDERSTANDING

To note arrangements for the development of the Memorandum of Understanding between the Adjudicators and the Joint Committee.

6. PART-TIME ADJUDICATOR RECRUITMENT

To note arrangements for the recruitment of part-time adjudicators.

[Enclosed]

- 7. TRIBUNAL GENERAL PROGRESS AND SERVICE STANDARDS**
To provide information in respect of councils in the scheme and the tribunal's initiatives and standards.
[Enclosed]
- 8. NEW HOST AUTHORITY ARRANGEMENTS**
To make recommendations to the PATROL Adjudication Joint Committee in relation to the appointment of the new host authority.
- 9. ADJUDICATION FOR ROAD USER CHARGING SCHEMES IN ENGLAND**
To note proposals in relation to Road User Charging and arrangements for adjudication.
[Enclosed]
- 10. EQUALITY POLICY**
To approve the Bus Lane Adjudication Joint Committee Equality Policy.
[Enclosed]
- 11. FINAL ANNUAL ACCOUNTS 2011/12**
To note the completion of the Audit of Accounts 2011/12
- 12. APPOINTMENT OF EXTERNAL AUDITORS**
To note the appointment of BDO LLP as external auditor for five years with effect from 1 September 2012
- 13. RISK REGISTER**
To note the latest review of the risk register
[Enclosed]
- 14. BUDGET MONITORING 2012/13**
To note income and expenditure at 30th June 2012
[Enclosed]
- 15. DATES OF NEXT MEETING:**
Tuesday 29th January 2013 at Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham, B5 7QU.

AGENDA ISSUED: 14 September 2012