

PARKING SERVICES ANNUAL REPORT

2022/2023



Reading
Borough Council

Working better with you

Foreword – Councillor Ennis

Welcome to Reading Borough Council's Parking Services Annual Report.

This report summarises the parking and traffic enforcement responsibilities conducted by the Council in 2022/2023.

Our service is essential to support our residents to promote a clean and green Reading, supporting healthy lifestyles, enabling sustainable growth, and connecting people and places.

The Council continues to deal with challenges including congestion, climate change, air quality issues and an increasing population, both in and around Reading as new housing developments come forward. Parking management is an important transport planning tool, enabling us to influence how people may choose to travel, with the aim of encouraging them to use more sustainable forms of transport. If left unmanaged, parking would soon become disruptive to the transport networks and services, as people would park for convenience, rather than considering other people's needs.

Parking management covers time restrictions, parking charges, controlled parking zones, residents parking permits and blue badges. Parking charges provide us with the opportunity to set appropriate parking prices that allow us to fund transport related projects. We will manage the parking provision across the Borough, in public car parks, on-street parking and across new developments, to influence sustainable travel choices, encourage sustainable patterns for travel and provide for those who are less mobile.

The Parking Services team is responsible for ensuring that drivers comply with parking and traffic regulations in Reading and in early 2023, the Council began its enforcement of moving traffic regulations. This will help to improve road safety and tackle congestion around Reading. The team are also responsible for day-to-day management of the Council's off-street car parks.

This requires a wide range of responsibilities including maintaining partnerships for the provision of Park & Ride, maintenance of the car parks and payment machines, issuing parking permits to residents and workers, and compliance management. In instances where vehicles have contravened the parking and traffic regulations, the Council has legal obligations to take appropriate action which inevitably leads to the issuing of penalties and the management of collection and appeals. We will continue to enforce traffic and parking restrictions in Reading, to improve the effectiveness of our infrastructure and prioritise sustainable modes.

The Council is committed to being transparent about our Parking Services and enforcement activity and this report provides an extensive record of activities during the 2022/2023 financial year. We will also outline how the service is managed to aim to develop an understanding and acceptance of why enforcement activity takes place.

Cllr John Ennis
Lead Councillor for Climate Strategy & Transport

Chapter 1 - Content

The Secretary of State's 'Statutory Guidance to Local Authorities on the Civil Enforcement of Parking Contraventions' states that local authorities should produce annual reports about their enforcement activities. It is considered good practice to publish a report which provides the public with information about the way enforcement is undertaken and provides reassurance that enforcement is being undertaken properly. The view of the Secretary of State is that transparency about the civil enforcement of parking regulations enables the public to understand and accept the enforcement of parking contraventions.

This Annual Report provides a record of activities during the 2022/2023 financial year and explains how the service is managed and aims to develop an understanding and acceptance of such enforcement activity.

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Chapter 2 - Policy Context

Reading Borough Council introduced Parking Enforcement in 2000, when responsibility for enforcement of parking contraventions passed from Thames Valley Police to the Local Authority. The current legislation that allows for Reading to enforce parking and waiting restrictions is under The Traffic Management Act 2004. This also permitted local authorities to enforce restrictions by other methods which are now known as 'Civil Parking Enforcement.' Parking offences are classified as civil offences rather than criminal offences under Civil Parking Enforcement.

Reading Borough Council has an integrated Parking Service, which manages both on-street and off-street activities. The Council introduced Civil Parking Enforcement under Part 6 of the Traffic Management Act 2004 from 31st March 2008.

The current guiding transport policy document is its Local Transport Plan (LTP) 2011- 2026. The Local Transport Plan includes a 15-year strategy document and a rolling 3-year implementation programme. The LTP programme is reviewed annually to ensure the aims and objectives are being delivered. The statement below summarises the vision for transport in Reading:

“Transport in Reading will better connect people to the places that they want to go: easily, swiftly, safely, sustainably and in comfort. We will meet the challenges of a dynamic, low-carbon future to promote prosperity for Reading.

Whichever way you choose to travel, by foot or bicycle, motorcycle, bus, rail, car or boat whether to work or education, to leisure or the services you need, our transport system will help you get there”.

The Council is currently preparing a new LTP to set the strategy for 2024-40, statutory public consultation was undertaken between September to December 2023 and the feedback received from that consultation is currently being reviewed before the strategy is updated.

Although it is not possible to specifically measure the contribution of Civil Parking Enforcement on all the objectives, as there are a wide range of other factors that influence them, it is clear that well considered, and implemented enforcement will support this vision.

Chapter 3 - Parking Enforcement

Enforcement is conducted both on- and off-street by Reading Borough Council Parking Services through Civil Enforcement Officers employed through a contractor. Each officer receives specific training resulting in qualification which is:

- CIWM (WAMITAB) Level 2 Award for Parking Enforcement Officers

Civil Enforcement Officers are salaried and are not part of any incentive scheme. Their only enforcement requirement is to ensure that any Penalty Charge Notice is issued correctly and that all the supporting evidence (including photographs) is gathered and recorded.

The Traffic Management Act introduced regulations that allow for enforcement through an approved camera device in areas that are difficult or sensitive. In the autumn of 2012, the Council introduced an enforcement vehicle; it is used to enforce contraventions of waiting restrictions such as school zigzag markings, bus stop clearways and red routes. Enforcement with an approved device is not used where permits or exemptions (such as resident's permits or Blue Badges) may be in use. The primary objective of the camera enforcement system is to ensure the safe and efficient operation of the road network by deterring motorists from breaking road traffic restrictions and detecting those that do.

The Parking Services team at Reading Borough Council have completed/working towards their WAMITAB Level 3 Award in Notice Processing (QCF). This qualification recognises the importance of back-office staff, having the required skills, knowledge and detail when dealing with challenges, representation, and appeals.

The Reading Borough Council Parking Services team have a duty to consider all aspects of a case. The Secretary of States guidance states that even when a clear contravention has occurred, the Council has discretionary power to cancel a Penalty Charge Notice, and this duty is adhered too - *“under general principles of public law, authorities have a duty to act fairly and proportionately and are encouraged to exercise discretion sensibly and reasonably and with due regard to the public interest.”* This exercise of discretion is approached objectively and without regard to any financial interest (in the penalty or decisions) that may have been taken at an earlier stage. However, discretion can be used to cancel or enforce a Penalty Charge Notice and some motorists who challenge their Penalty Charge Notice may not always receive the decision that they were looking for.

Penalty Charge Notices (PCNs)

Penalty Charge Notices are issued when people contravene the parking code. Penalty Charge Notice tickets can be categorised as higher or lower depending on the seriousness of the contravention. Higher level tickets for more serious breaches are £70 (e.g., parking on yellow lines) and lower-level tickets for less serious breaches are £50 (e.g., parking with an expired permit or pay & display ticket).



Road markings (such as yellow lines, loading bays, bus stops and residents zones) indicate that some sort of restriction applies, and signs nearby will always explain the parking restrictions. If these restrictions are breached, a contravention has occurred, and a Penalty Charge Notice will be issued.

In the Council's public car parks Penalty Charge Notices may be issued if you fail to pay the correct amount at a pay and display ticket machine or for parking in a space for longer than you are permitted to. Also, if your car is reported to be causing a safety hazard, a source of congestion or an obstruction the Police may remove it. Drivers are responsible for making sure that their vehicles are parked correctly and not causing any obstructions. If vehicles are parked correctly, they should not be issued with a Penalty Charge Notice.

Traffic Management Act 2004 Statutory Process – Direct Issue Process

The following process applies where the Civil Enforcement Officer has directly issued the Penalty Charge Notice to the vehicle or handed it to the driver. Please see section below for information about the process involved when the Penalty Charge Notice is sent by post.

Please refer to Chapter 6 for information about challenges, representations and appeals.

- After 14 days of the date of issue of the Penalty Charge Notice
 - The right to pay the discounted sum (£35/£25) after 14 days is lost. The 14 days starts with the date on which the Penalty Charge Notice was issued.

- After 28 days of the date of issue of the Penalty Charge Notice
 - If the charge is not paid 28 days from the date the Penalty Charge Notice was issued a Notice to Owner will be sent to the registered keeper of the vehicle.
 - At this point you can either pay the full charge within 28 days (£70/£50) or make representation to Reading Borough Council.
 - Failure to act on the Notice to Owner may result in a Charge Certificate being issued.

- After 28 days of the date of issue of the Notice to Owner
 - A Charge Certificate may be sent to the registered keeper of the vehicle, notifying the keeper that the charge has been increased by 50% (£105/£75). If you receive a Charge Certificate you must pay within 14 days. There is no right to appeal at this stage.

- After 14 days of the date of issue of the Charge Certificate
 - If the Charge Certificate is not paid within 14 days, the debt may be registered at the Traffic Enforcement Centre and a registration fee of £9 will be added to the charge (£114/£84). An Order for Recovery will be sent to the registered keeper of the vehicle.
 - If you receive an Order for Recovery you must either pay the outstanding charge within 21 days or file a witness statement.

- After 21 days after the Debt Registration
 - If the charge has not been paid or a witness statement has not been made, the Traffic Enforcement Centre will grant authority for a Warrant to be issued and a certificated Enforcement Agent will be requested to recover the debt from you. The Enforcement Agent will charge you for this.

Traffic Management Act 2004 Statutory Process – Postal Issue Process

The following process applies where the Penalty Charge Notice has been issued by post. This occurs in circumstances where the Civil Enforcement Officer was prevented from issuing the Penalty Charge Notice at the time, or the vehicle drove away before affixing it to the vehicle/handing it to the driver. A Penalty Charge Notice may also be issued by post from an approved device i.e., a camera recording.

Please refer to Chapter 6 for information about challenges, representations and appeals.

- The Penalty Charge Notice will be sent to the registered keeper of the vehicle; at this point you can either:
 - Pay the discount within 21 days (£35/£25).
 - If the discount is not paid in the 21 days, pay the full charge within 28 days (£70/£50).
 - Make representation to Reading Borough Council.

- After 28 days of the date of issue of the Penalty Charge Notice
 - A Charge Certificate may be sent to the registered keeper of the vehicle, notifying the keeper that the charge has been increased by 50% (£105/£75). If you receive a Charge Certificate you must pay within 14 days. There is no right to appeal at this stage.

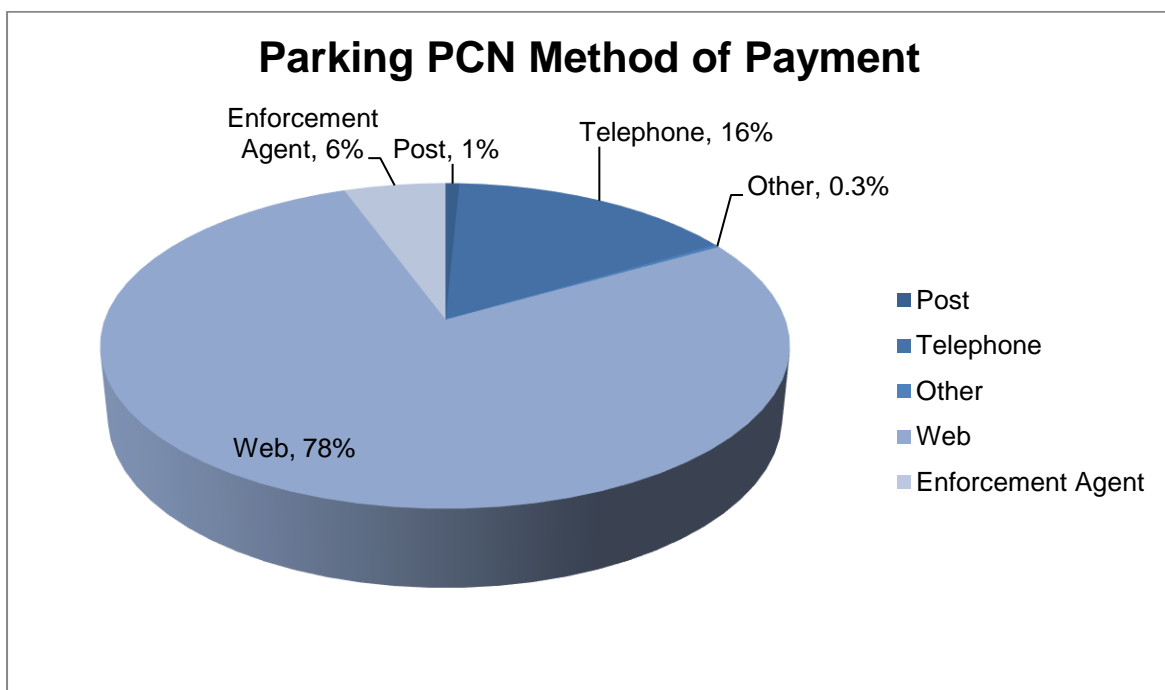
- After 14 days of the date of issue of the Charge Certificate
 - If the Charge Certificate is not paid within 14 days, the debt may be registered at the Traffic Enforcement Centre and a registration fee of £9 will be added to the charge (£114/£84). An Order for Recovery will be sent to the registered keeper of the vehicle.
 - If you receive an Order for Recovery you must either pay the outstanding charge within 21 days or file a witness statement.

- After 21 days after the Debt Registration
 - If the charge has not been paid or a witness statement has not been made, the Traffic Enforcement Centre will grant authority for a Warrant to be issued and a certificated Enforcement Agent will be requested to recover the debt from you. The Enforcement Agent will charge you for this.

Paying a Penalty Charge Notice

Penalty Charge Notices can be paid either online, by post or by phone. Once payment has been made, the driver/owner/hirer has accepted liability for the penalty charge and can no longer make a challenge/representation against the Penalty Charge Notice. Reading Borough Council's interpretation of the relevant legislation (which is supported by the House of Commons Transport Committee) is that the recipient of a Penalty Charge Notice can pay the penalty or challenge the Penalty Charge Notice – it is not possible to do both.

The graph below shows the percentage of the different methods of payment used.



The table below shows the number of Penalty Charge Notices issued for 2022/2023. A copy of Penalty Charge Notices issued by ward, street and contravention code is provided in Appendix A.

Penalty Charge Notice Issued	2022 / 2023	Percentage	2021 / 2022	Percentage
Total Penalty Charge Notices Issued	61,651		53,550	
Number of higher-level Penalty Charge Notices issued	43,389	70%	39,076	73%
Number of lower-level Penalty Charge Notices	18,261	30%	14,426	27%
Number of Penalty Charge Notices with no charge level e.g. warning notice	1	0.002%	48	0.1%
Number of Penalty Charge Notices paid	43,703	71%	39,241	73%
Number of Penalty Charge Notices paid at discount	36,000	58%	32,754	61%
Number of Applications registered at TEC	8,181	13%	6,779	13%
Number of Penalty Charge Notices against which a formal or informal representation was made	8,628	14%	8,734	16%
Number of Penalty Charge Notices cancelled as a result of a formal or informal representation	2,540	4%	2,470	5%
Number of Penalty Charge Notices written off for other reasons	4,020	7%	2,725	5%

Approved Device PCNs

The Council introduced an approved device (enforcement vehicle) for parking contraventions in 2012. From the 6th April 2015 a change in legislation has limited the use that Council may use approved devices for parking enforcement. The enforcement vehicle can only be used to enforce the following contraventions: school keep clear markings, bus stops/stands, red routes, and bus lanes.

The total Parking PCNs issued from the approved device was 10,102. Please see Chapter 4 for Bus Lane Enforcement.

Contravention	Approved Device PCNs
School Keep Clear markings	114
Bus Stops/Stand	329
Red Route	9,659
TOTAL	10,102

The table below shows the streets with highest number of approved device PCNs issued:

STREETS WITH HIGHEST NUMBER OF APPROVED DEVICE PCNs ISSUED	
Location	Total Approved Device PCNs Issued
OXFORD ROAD	5,271
WOKINGHAM ROAD	1,007
FRIAR STREET	947
BLAGRAVE STREET	558
KINGS ROAD	347
NORCOT ROAD	333
RECREATION ROAD	209
STATION ROAD	181
SCHOOL ROAD	152
LONDON ROAD	141

Red Route Enforcement



From the 7th March 2018 the Council introduced its first red route in Reading, along the 'Purple 17' bus route. It was introduced first along the East of Borough starting on the Kings Road, at its junction with the IDR, following the A329 corridor east, through Cemetery Junction and along the Wokingham Road. It ends near to the Three Tuns crossroads, on the borough boundary.

The second part of the red route was introduced on the West of the Borough starting on the Oxford Road, at its junction with Alfred Street heading along all the Oxford Road, onto Norcot Road, School Road and ending at Park Lane (at the junction with Mayfair). The final part was implemented in the Town Centre and joins the East and West red routes.

A Red route is a 'no stopping' restriction which has been successfully used on major bus routes in London for many years. It helps keep key public transport moving, minimises delays for bus passengers and improves safety for pedestrians and cyclists by preventing dangerous or illegal parking.

The new Red Route restriction means where double red lines are marked, vehicles cannot stop at any time – Monday to Sunday – including for short periods of loading or unloading. Only disabled blue badge holders, Hackney Carriages (black cabs) and private hire vehicles licensed by Reading Borough Council are permitted to stop to allow for boarding and alighting. Emergency service vehicles will, of course, be permitted to stop on the Red Route

Enforcement is carried out by the Civil Enforcement Officers (direct issue) and the Council's enforcement (approved device) vehicle.

Contravention	Approved Device PCNs	Direct Issue PCNs	Total
Red Route	9,659	1,172	10,831

Report Illegally Parked vehicles

The Council introduced an online facility for members of the public to report illegally parked vehicles and the number of requests received is shown below:

Period	Enforcement Requests Received
2018-2019	2,059
2019-2020	2,345
2020-2021	2,213
2021-2022	2,315
2022-2023	3,534

The Council is unable to issue any Penalty Charge Notices (PCNs) to vehicles that may be obstructing the highway. This can be reported to the Police on the non-emergency number 101.

The table below shows the streets with highest number of PCNs issued:

STREETS WITH HIGHEST PENALTY CHARGE NOTICES (PCN) ISSUED	
LOCATION	TOTAL PCN ISSUED
OXFORD ROAD	7,829
SACKVILLE STREET	2,097
FRIAR STREET	1,822
VACHEL ROAD	1,577
KINGS ROAD	1,387
ZINZAN STREET	1,256
CHEAPSIDE	1,142
BLAGRAVE STREET	1,055
WOKINGHAM ROAD	1,046
CASTLE STREET	905

The table below shows the Car Parks with the number of PCNs issued:

PENALTY CHARGE NOTICES (PCN) ISSUED IN THE CAR PARKS	
CAR PARK	Total PCNs Issued
CIVIC 'B' CAR PARK	913
HILLS MEADOW CAR PARK	607
KINGS MEADOW CAR PARK	565
CHESTER STREET CAR PARK	311
BATTLE STREET CAR PARK	291
CATTLE MARKET CAR PARK	232
THAMES SIDE PROMENADE CAR PARK	101
KENSINGTON ROAD CAR PARK	52
MALL CAR PARK	42
RECREATION ROAD CAR PARK	18
QUEENS ROAD CAR PARK	9
DUNSTALL CLOSE CAR PARK	7

The table below shows the PCNs issued by month, compared with the last year.

Month	2022-2023	2021-2022
April	4,347	3,340
May	4,150	4,131
June	4,685	4,874
July	5,608	5,292
August	5,170	4,906
September	5,758	4,236
October	5,915	4,968
November	5,114	4,343
December	4,989	4,797
January	4,408	4,704
February	5,539	4,150
March	6,706	4,138

A full breakdown of the notices issued by ward, street and contravention code is provided in Appendix A.

Further Information

Further information can be found on the Council's website: www.reading.gov.uk or www.PATROL-uk.info

The form to report illegally parked vehicles can be found on the Council's website: <https://www.reading.gov.uk/vehicles-roads-and-transport/parking/>

Chapter 4 – Bus Lane Enforcement

Reading Borough Council has more bus lanes per mile of road than anywhere else in the UK and a greater proportion of people travel by bus than in most other cities and towns in the UK. Reading Borough Council and its partners want to make public transport reliable and punctual. Bus lanes, when operating properly, help improve journey times, punctuality and reliability which may help make public transport a more attractive option and in turn relieve congestion.



When bus lanes are misused, they are less effective, hence the need for effective enforcement. When people ignore bus lanes, they can cause delays to public transport and increase the risk of accidents as other road users are unlikely to be aware of their presence.

In October 2005, powers were introduced under the Transport Act 2000 that made it possible for Reading Borough Council to enforce the regulations governing the use of bus lanes in the Borough. These were updated in May 2022 to the Traffic Management Act 2004 and have been brought into line with the Parking regulations.

The Police may still take action against persons driving in bus lanes or ignoring road signs, however, Reading Borough Council's enforcement by approved device cameras has substantially increased the likelihood of those abusing bus lanes being caught out.

The penalty for being caught in a bus lane is a £70 Penalty Charge Notice. Cameras record vehicles using bus lanes and penalties are issued based on this information. Enforcement officers check the recordings to determine whether a contravention of the rules has taken place or if there may be other circumstances e.g., to avoid an accident. It is possible to make a representation against the Penalty Charge Notice within 28 days of it being issued.

Appendix B provides a breakdown of information per bus lane.

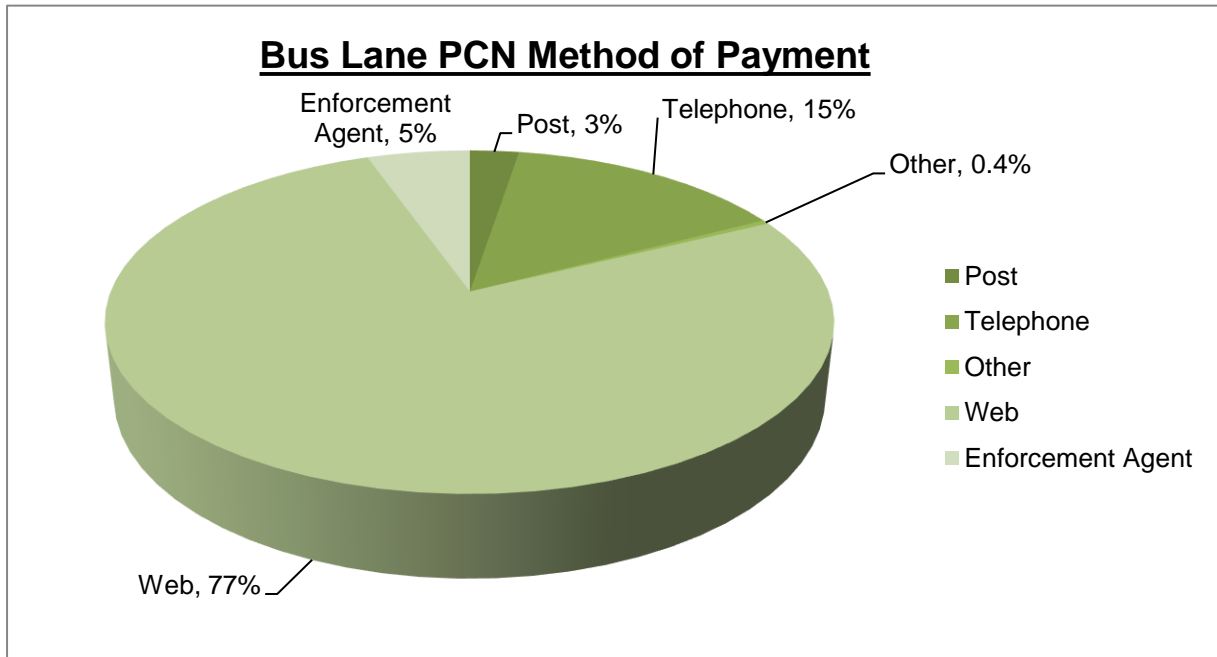
Traffic Management Act 2004 Statutory Process

Please refer to Chapter 6 for information about challenges, representations and appeals.

- The Penalty Charge Notice will be sent to the registered keeper of the vehicle; at this point you can either:
 - Pay the discount within 21 days (£35).
 - If the discount is not paid in the 21 days, pay the full charge within 28 days (£70).
 - Make representation to Reading Borough Council.
- After 28 days of the date of issue of the Penalty Charge Notice
 - A Charge Certificate may be sent to the registered keeper of the vehicle, notifying the keeper that the charge has been increased by 50% (£105). If you receive a Charge Certificate you must pay within 14 days. There is no right to appeal at this stage.
- After 14 days of the date of issue of the Charge Certificate
 - If the Charge Certificate is not paid within 14 days, the debt will be registered at the Traffic Enforcement Centre and a registration fee of £9 will be added to the charge (£114). An Order for Recovery will be sent to the registered keeper of the vehicle.
 - If you receive an Order for Recovery, you must either pay the outstanding charge within 21 days or file a Witness Statement.
- After 21 days after the Debt Registration
 - If the charge has not been paid or a Witness Statement has not been made, the Traffic Enforcement Centre will grant authority for a Warrant to be issued and a certificated Enforcement Agent will be requested to recover the debt from you. The Enforcement Agent will charge you for this.

Paying a Penalty Charge Notice

Penalty Charge Notices can be paid either online, by post or by phone. The graph below shows the percentage of the different methods of payment used for Penalty Charge Notices relating to bus lanes.



The table below shows the number of Penalty Charge Notices issued for entering bus lanes in 2022/2023. A copy of Penalty Charge Notices issued by street for entering bus lanes is provided in Appendix B.

Penalty Charge Notice Issued	2022 /2023	Percentage of Total Issued	2021 /2022	Percentage of Total Issued
Total Penalty Charge Notices Issued	70,047		78,757	
Number of Penalty Charge Notices paid	61,905	88%	64,692	82%
Number of Penalty Charge Notices paid at discount	51,142	73%	57,363	73%
Number of Penalty Charge Notices against which a formal representation was made	9,144	13%	9,648	12%
Number of Penalty Charge Notices cancelled as a result of a formal representation	1,410	2%	1,496	2%
Number of Penalty Charge Notices written off for other reasons	4,548	6%	6,409	8%

Appendix B provides a breakdown of the PCNs issued per bus lane and a comparison with the previous year's issue.

Further Information

Further information can be found on the Council's website: www.reading.gov.uk or www.PATROL-uk.info

Chapter 5 – Moving Traffic Enforcement

Part 6 of the Traffic Management Act (2004) was enacted in May 2022 which allows Local Authorities outside of London to enforce against specific moving traffic offences. These rules were previously only enforced by the police under criminal law. Reading Borough Council acquired these powers, which enables the Council to expand the work it already does enforcing against unlawful and dangerous parking, and misuse of bus lanes.

Reading Borough Council will use these new powers to improve safety and tackle congestion by enforcing moving traffic offences, such as:

- driving through a 'No Entry' sign
- turning left or right when instructed not to do so (making banned turns)
- entering yellow box junctions when the exit is not clear
- driving where and when motor vehicles are prohibited
- driving on routes that are for buses and taxis only.

In February 2023 enforcement of yellow box junctions commenced. Yellow box junctions keep the junction clear and keep traffic on the roads flowing. Vehicles are not permitted to stop in a box junction except for turning right and are prevented from doing so by oncoming vehicles or other cars waiting to turn right as well.



Warning notices must be issued for the first six months when enforcement commences. If a vehicle contravenes the same yellow box junction after two weeks of the first warning notice, a PCN can be issued in that 6-month period. After 6 months the warning notices stop and PCNs can be issued.

The table below shows the number of warning notices and PCNs issued:

2022/2023	Warning Notices	PCNs Issued
King's Road/Orts Road	355	0
King's Road/Eldon Road	38	0
Total Issued	393	0

Traffic Management Act 2004 Statutory Process

Please refer to Chapter 6 for information about challenges, representations and appeals.

- The Penalty Charge Notice will be sent to the registered keeper of the vehicle; at this point you can either:
 - Pay the discount within 21 days (£35).
 - If the discount is not paid in the 21 days, pay the full charge within 28 days (£70).
 - Make representation to Reading Borough Council.
- After 28 days of the date of issue of the Penalty Charge Notice
 - A Charge Certificate may be sent to the registered keeper of the vehicle, notifying the keeper that the charge has been increased by 50% (£105). If you receive a Charge Certificate you must pay within 14 days. There is no right to appeal at this stage.
- After 14 days of the date of issue of the Charge Certificate
 - If the Charge Certificate is not paid within 14 days, the debt will be registered at the Traffic Enforcement Centre and a registration fee of £9 will be added to the charge (£114). An Order for Recovery will be sent to the registered keeper of the vehicle.
 - If you receive an Order for Recovery, you must either pay the outstanding charge within 21 days or file a Witness Statement.
- After 21 days after the Debt Registration
 - If the charge has not been paid or a Witness Statement has not been made, the Traffic Enforcement Centre will grant authority for a Warrant to be issued and a certificated Enforcement Agent will be requested to recover the debt from you. The Enforcement Agent will charge you for this.

Further Information

Further information can be found on the Council's website: www.reading.gov.uk or www.PATROL-uk.info

Highway code on yellow box junctions [Highway Code Rule 174](#).

Chapter 6 - Challenges, Representations and Appeals

If a driver is issued a Parking Penalty Charge Notice, which they feel is unwarranted; they have the right to challenge the Penalty Charge Notice. This is done in 3 stages. The first stage is an informal challenge to Reading Borough Council which is followed up by the second stage which is a formal representation to the Council. If the representation to the Council is unsuccessful, the third stage is an appeal to the Traffic Penalty Tribunal. It should be noted that for Penalty Charge Notice issued by post (either parking, bus lane or moving traffic related) there is no informal challenge.

The Reading Borough Council Parking Services team will deal with each case on its own merits and will consider the evidence recorded by the Civil Enforcement Officer and the information provided for a case. There are statutory time limits for dealing with representations and appeals, whereas guidance is provided for informal challenges. In all cases the Reading Borough Council Parking Services aim to deal with challenges, representation and appeals in an efficient, effective, and impartial way.

Stage 1 - Making an Informal Challenge

Reading Borough Council Parking Services have a legal obligation to consider all informal challenges received. If an informal challenge is made within 14 days of the Penalty Charge Notice being issued, the discount period will be put on hold until the Council can deal with the challenge. A letter from the driver explaining the reasons why they feel they have grounds for an appeal should be made as soon as possible to the address given on the Penalty Charge Notice. The letter can be submitted by writing to the Council using surface mail or making a challenge by way of a secure website. A letter will be replied to if the challenge is upheld, and the Penalty Charge Notice will be cancelled. If the challenge is not upheld, provided the challenge was made within 14 days of the Penalty Charge Notice being issued, a further 14 days to pay the Penalty Charge Notice at a discounted rate will be granted.

Stage 2 - Representations

A representation (under the Traffic Management Act 2004) can only be made upon receipt of a Notice to Owner, in cases where the PCN has been affixed to the vehicle or handed to the driver. The Notice to Owner will be sent to the registered keeper of the vehicle 28 days after the issue of the Penalty Charge Notice. Should a Penalty Charge Notice have already been paid the case is considered closed and no representation or appeal may be made. Once a Notice to Owner has been issued, the vehicle owner has 28 days to make a representation. The Council has a legal obligation to consider all representations received and must reply within 56 days of receiving the representation, if the Council does not reply in this time period, the Penalty Charge Notice is automatically cancelled.

Should a representation be unsuccessful the owner will be liable to pay the Penalty Charge Notice at the full rate. If the Council rejects the representation, an appeal may then be made to the Traffic Penalty Tribunal.

Where a Penalty Charge Notice has been issued by post the registered keeper has 28 days to make a representation to the Council. If those representations are made within the discount period and if the decision is made to reject, it will usually be re-offered again. However, should an appeal be made to the Tribunal, the full charge would then apply, even if it is within the re-offered discount period. This process is set down by the Traffic Management Act 2004 (and accompanying regulations). These are the only ways to query a Penalty Charge Notice.

Complaints about the parking scheme itself should be made in writing to Reading Borough Council. General enquiries concerning parking issues may be made by telephone, however, Reading Borough Council cannot accept challenges or representations made by email or telephone.

The table below shows items of correspondence received in relation to informal challenges, parking, and bus lane representations for 2022/2023¹.

2022/2023	Informal Challenges	Incoming Parking Representations	Incoming Bus Lane Representations	Total
April	335	301	793	1,429
May	302	215	746	1,263
June	313	226	751	1,290
July	414	396	1,077	1,887
August	367	336	503	1,206
September	558	236	674	1,468
October	509	285	723	1,517
November	456	316	905	1,677
December	469	305	687	1,461
January	504	371	914	1,789
February	389	218	553	1,160
March	599	208	818	1,625
Total	5,215	3,413	9,144	17,772

¹ Please note that this data is that recorded on 1st October 2023. This data includes PCNs that have made multiple challenges and/or representations.

The table below shows informal challenges and representations received compared to last year.

	Informal Challenges	Incoming Parking Representations	Incoming Bus Lane Representations	Total
Total 2020/2021	3,577	2,007	7,403	12,987
Total 2021/2022	4,796	3,938	9,648	18,382
Total 2022/2023	5,215	3,413	9,144	17,772

The table below shows the other correspondence received and answered.

Under the relevant legislation the Council is not required to answer any correspondence once the representation period has ended i.e., when the Charge Certificate has been issued.

	Post Charge Certificate	Post Order for Recovery	Post Warrant	Total
Parking PCNs	2,327	418	228	2,973
Bus Lane PCNs	1,885	215	247	2,347
TOTAL	4,212	633	475	5,320

Stage 3 - Appeal to the Traffic Penalty Tribunal

The Traffic Penalty Tribunal is a body independent of the Council. Adjudicators are people with at least five years legal experience who consider the evidence for appeals against Penalty Charge Notices issued by Local Authorities. Their decision is final and binding on both parties.

Should a Representation to the Council be unsuccessful a Notice of Appeal will be sent to the registered keeper which includes details of how to appeal online. A Traffic Penalty Tribunal appeal can only be made should a representation to the Council already have been rejected. When they receive a 'Notice of Appeal', the Traffic Penalty Tribunal staff will make some basic checks and if everything is in order it will be registered as a formal appeal. The registered keeper will receive acknowledgement of this and a date as to when the appeal is due to be decided. The Council will also be notified that the appeal has been lodged and will be given a date for which to submit their evidence to the Adjudicator. In the case of a personal appeal being asked for, the Traffic Penalty Tribunal staff will schedule it for the next appropriate hearing at the registered keepers preferred location and give 21 days' notice of the precise date, time, and venue.

The table below shows how many appeals were dealt with by the adjudicators².

2022/2023	Parking PCN	Percentage of Total PCNs Issued	Percentage of Appeals Received	Bus Lane PCN	Percentage of Total PCNs Issued	Percentage of Appeals Received
Total PCNs Issued	61,651			70,047		
Total Received	118	0.19%		118	0.17%	
Dismissed	47	0.08%	39.8%	44	0.06%	37.3%
Allowed	20	0.03%	16.9%	27	0.04%	22.9%
Not Contested	44	0.07%	37.3%	40	0.06%	33.9%
Consent Order	1	0.00%	0.8%	3	0.00%	2.5%
Withdrawn	1	0.00%	0.8%	0	0.00%	0.0%
Not Registered	5	0.01%	4.2%	4	0.01%	3.4%

² Please note that this data is constantly changing, and the data provided is that recorded on 1st October 2022.

Consent Order means the Council and Appellant have reached an agreement over the appeal.

The table below shows the number of appeals received compared to previous years:

	Parking PCN	Percentage of Total PCNs Issued	Bus Lane PCN	Percentage of Total PCNs Issued
Total Appeals Received 2018/2019	94	0.19%	207	0.29%
Total Appeals Received 2019/2020	98	0.20%	183	0.26%
Total Appeals Received 2020/2021	49	0.14%	105	0.24%
Total Appeals Received 2021/2022	153	0.29%	107	0.14%
Total Appeals Received 2022/2023	118	0.19%	118	0.17%

The Council reviews all adjudicator decisions and through the feedback from them will try to ensure that unnecessary appeals are not registered. A fresh review of the case is made when an appeal is registered, regardless of the decision made at representation stage.

The Tribunal has moved their service to an online portal. This allows appellants to register, upload their evidence and track their appeal through the online service. Appellants can still choose to have their appeal decided by post, telephone or personal hearing and most choose the post or telephone option. The Council can upload their evidence, send messages to the Tribunal/Appellant which has improved the efficiency and the Adjudicators can decide on appeals quickly.

The annual report from the Traffic Penalty Tribunal on their service is available online at <https://www.trafficpenaltytribunal.gov.uk/publications-library/> .

Further Information

Further information can be found on the Council's website: www.reading.gov.uk or www.PATROL-uk.info

The Traffic Penalty Tribunal's website: www.trafficpenaltytribunal.gov.uk

Chapter 7 – Enforcement Agents

If a PCN remains unpaid after the Council has issued their notices, a Warrant may be issued to the Enforcement Agents (formerly bailiffs) to recover the debt. The regulations and fees that the Enforcement Agents work under changed in April 2014.

Parliament introduced new legislative arrangements for Enforcement Agents in April 2014, when the relevant provisions of the Tribunals, Courts and Enforcement Act 2007 were brought into force. One of the changes that came into operation was a new, simplified, regime for fees payable to Enforcement Agents, at each stage in the recovery process, as set out in the Taking Control of Goods (Fees) Regulations 2014.

Regulations 4 and 5 allow the Enforcement Agents to recover the fees from the debtor and specify each stage of the process. Schedule 1 specifies the relevant fees, which are, as follows:

Stage	Fee	Information
Compliance Stage	£75	Notifying the debtor in writing, on receipt of the warrant, of the liability.
Enforcement Stage	£235	For attending the premises, if no payment is made within 7 clear days of the compliance stage notice. The Enforcement Agents can make several visits but only one charge is applied.
Sale/Disposal Stage	£110	For preparing to remove goods, removing goods, sale of goods

There may be additional charges if goods are removed such as storage, auction costs etc.

If there are multiple warrants issued, the compliance fee is charged per warrant, but the enforcement and sale/disposal fee is normally only added onto the first warrant. There are exceptions to this and for further information please see below.

The Council expects Enforcement Agents, acting in respect of debts it (the Council) has registered, to handle enquiries or complaints about the fees those agents have charged. The Taking Control (Fees) Regulations 2014 provides for any disputes about the fees to be settled by a Court.

The table below shows the warrants issued to the Enforcement Agents for Parking PCNs³.

PARKING	Total Warrants Issued	Successful Collection	Outstanding Warrants	Closed Warrants (unable to trace/execute)
2018-19	5,167	27%	0%	73%
2019-20	5,601	26%	0.6%	74%
2020-21	4,940	24%	0.02%	76%
2021-22	5,516	18%	1%	81%
2022-23*	6,988	19%	26%	55%

The table below shows the warrants issued to the Enforcement Agents for Bus Lane PCNs⁴.

BUS LANE	Total Warrants Issued	Successful Collection	Outstanding Warrants	Closed Warrants (unable to trace/execute)
2018-19	7,648	39%	0.1%	61%
2019-20	7,334	40%	0%	60%
2020-21	5,629	40%	0.1%	60%
2021-22	5,705	35%	0.3%	65%
2022-23*	10,913	31%	15.6%	53%

Further Information

Further information can be found on the Civil Enforcement Association website <http://www.civea.co.uk/>

³ Please note that this data is constantly changing, and the data provided is that recorded on 3rd January 2024

⁴ The data provided is that recorded on 3rd January 2024

* Warrants are valid for 1 year from issue

Chapter 8 - Permits



Permit Parking Zones came to Reading in the mid 1970's with the intention to enable residents to park in streets that would have otherwise been occupied by shoppers or commuters parking in the town centre. As levels of car ownership and traffic patterns have developed, the zones have spread away from central Reading to other parts of the town affected by parking problems.

The parking permit service and the zoning system has been updated with zones becoming larger and a better split between the number of permits being issued and the number of on-street parking spaces being made available. Changes to the permit scheme are made so it is vital people continue to check the signs and lines.

There are currently three main types of permits available, resident, visitor, and business, however, temporary permits and other discretionary permits are also available.

The Council is moving to a digital permit scheme whereby permits are no longer required to be displayed in the windscreen. The permits are linked to the Civil Enforcement Officer's handheld and checked as they patrol the areas. Any physical permit issued must always be displayed in the vehicle's windscreen when parking in a permit bay, so that it can be easily read.

The table below shows the number of permits issued.

Permit Type	Total Issued 2022/2023	Percentage issued 2022/2023	1st Resident Permit/Free Visitor Permits	2nd Resident Permit/Charged Visitor Permits
Business	28	0.1%	N/A	N/A
Resident	10,573	32%	8,553	2,020
Visitor	15,877	48%	13,250	2,627
Temporary	2,221	7%		
Discretionary	4,182	13%		
GRAND TOTAL	32,881			

All other permit types are issued at the discretion of the Council. The Council must be satisfied that the same conditions apply for discretionary permits and there is no automatic right of renewal.

Resident Permits

Resident Parking Permits are provided in controlled parking areas for residents of Reading. Following an extensive consultation, parking zones were simplified and re-organised providing a longer and more flexible parking solution. Permits will run for 12 months from the date of issue, and it is up to the user to renew a permit before it expires.

A maximum of two permits are available to be issued per household. To comply as a household the house or flat must; lie within a Permit Parking Zone, be registered for Council Tax, have appropriate planning permission, and not have a planning condition that prohibits the issue of permits. The first permit per household is £46 and the second is £173. It is down to the discretion of the homeowner as to what name goes on which permit. When first applying for a permit, proof of residence and proof of car ownership will be required to be sent with the application. Once a permit has been granted, it can be renewed the following year online without the need for re-applying or supplying evidence.

Business Permits

Business Parking Permits are available to businesses that operate within a permit parking zone. The criteria to be eligible for a Business Parking Permit are the staff and operators may not reside in the permit zone, the premises must have no associated off-street parking, and the staff for whom the permits are intended for should require regular and frequent use of their vehicles during the working day.

Businesses are eligible to apply for one permit per business with any further requests to be made as a discretionary application. When applying for a permit, the business must provide proof of address and proof of vehicle ownership. Business permit applications must be made by post.

Visitor Permits

Both residents and businesses within permit parking areas can offer visitor permits. All households in permit' parking zones are entitled to visitor permits. Visitor permits are scratch cards each for half days. They are issued in books of 20 permits. The first two books are free and a further five books are available at a cost of £25 per book. Proof of residence is required when applying for visitor permits. Businesses are able to purchase up to 100 visitor permits, Community Agencies are able to purchase an unlimited number of visitor permit. Like with the Residents' visitor permits Business visitor permits are scratch cards for half a day and are also issued

in books of 20 at £25 per book. Once the books have been granted, they can be renewed the following year, online without the need for re-applying or supplying evidence. Visitor Books cannot be renewed, if more than a year has passed since they were originally issued.

Temporary permits can be obtained through our online service and are issued as a "Print at Home" permit. Temporary permits are normally issued to residents who have just moved into the permit zone or have changed their vehicle. Temporary permits are issued for 8-weeks to allow time to submit full proofs. Temporary permit cover is not extended after the 8-week period as it is felt this is enough time to have obtained the full proofs required.

Discretionary Parking Permits

Reading Borough Council has recognised that there are those who, from time to time, may have business within the permit zones which, the Council may decide at its discretion as the Highway Authority to be legitimate reason to grant a permit. Other such permits that the Council issues include Medical Practitioners, Healthcare Professional, Carer, Charity, Tradesperson, Teacher, Nanny and Other Resident/Business/Visitor Discretionary.

Further Information

Further information can be found on the Council's website: www.reading.gov.uk

The table below shows the total permits issued by type⁵

Permit Type	Total issued in 2022 / 2023	Percentage	Total issued in 2021 / 2022
Business	28	0.1%	26
Business Discretionary	23	0.1%	22
Carer	108	0.3%	101
Charity (free and charged)	22	0.1%	21
Doctor	31	0.1%	61
Emergency Cover	64	0.2%	72
Health Care Professional	385	1.2%	901
Landlord - Annual	19	0.1%	18
Nanny	1	0.003%	1
Non-UK Registered Vehicle Permits	0	0.0%	3
Resident - First Permits	8,553	26.0%	8,599
Resident - Second Permit	2,020	6.1%	2,055
Resident Discretionary	459	1.4%	517
Teacher	98	0.3%	116
Temporary Permits	2,221	6.8%	2,491
Tradesperson - Annual	123	0.4%	139
Tradesperson - Daily	2,221	6.8%	2,840
Visitor Books - Charged	2,627	8.0%	2,608
Visitor Books - Free	13,250	40.3%	13,192
Visitor Business	99	0.3%	67
Visitor Charity	61	0.2%	30
Visitor Discretionary (free and charged)	468	1.4%	528
Total	32,881		34,409

⁵ Please note that this data is that recorded on 6th December 2023.

The table below shows the permits zones and the number of permits on issue⁶

Permit Zone	Approx. Spaces on street	Total Permits	Capacity
01R	631	616	98%
02R	926	621	67%
03R	551	505	92%
04R	99	69	70%
05R	561	477	85%
06R	954	863	90%
07R	1,664	1,391	84%
08R	787	686	87%
09R	509	405	80%
10R	1,505	1,283	85%
11R	374	337	90%
12R	1238	1,087	88%
13R	1094	1,012	93%
14R	1817	1,326	73%
15R	430	214	50%
B2	32	26	81%
C4	18	3	17%
W1	20	3	15%
Z1	25	15	60%
Total	13,235	10,939	83%

⁶ Please note that this is constantly changing, and the data provided is that recorded on 5th May 2023.

Chapter 9 - Blue Badges

Blue Badges provide a vital lifeline to over 2.5 million people every year allowing disabled people to access employment, shops, and other services. Blue Badge fraud is a growing issue across the country. Abuse of the scheme means that priority spaces are unable to be used by those who need them most.



It is therefore vital that Reading Borough Council put measures in place to try and reduce the number of incidences of Blue Badge fraud.

Since the 1st January 2012, the Department for Transport (DfT) has introduced a new Blue Badge Improvement Service (BBIS) scheme which is intended to tackle this problem. The scheme comprises of a central nationwide database and a new assessment process to ensure badges only go to those who need them. The scheme will be managed nationally by Northgate Public Services.

The new Blue Badges nationally use security style inks and techniques making them almost impossible to reproduce, tamper with or amend. It is now an offence for anyone who is not the actual badge holder to use the Blue Badge, or to park in an on-street Blue Badge parking bay without displaying a badge.

If you suspect someone of committing Blue Badge fraud you can report to the Corporate Investigations Team in confidence (details in further information).

The Department for Transport has issued a booklet called 'The Blue Badge Scheme: Rights and Responsibilities in England.' This booklet explains to the holder of a Blue badge their responsibilities, places where they can and cannot park, and further travel advice. This also includes information on how to display the badge, where parking is for free and where time limits do/do not apply.

The table below shows the Blue Badges issued in 2022/2023 and total on issue as of 31st March 2023, compared with previous year.

Blue Badge Allocation	Issued in 2022/2023	On issue as of 31st March 2023	Issued in 2021/2022	On issue as of 31st March 2022
Total number of valid Blue Badges	1,566	1,888	1,920	4,677
Total number of Blue Badges on issue to organisations	15	16	20	48

National Fraud Initiative

The purpose the National Fraud Initiative is to recover those Blue Badges which should have been returned following a death. Reading Borough Council is part of this initiative. Following the national redesign of Blue Badges, it should make it easier for Local Authorities to both cross check and identify fraudulent badges.

As of April 2022 the Corporate Investigations Team (CIT) and NSL have been jointly undertaking regular drives across the town Centre where both services look at Blue Badge parking bays and monitor any misuse or fraud.

Period	Number of Badges checked	Number of Badges referred
April 2018 – March 2019	205	41
April 2019 – March 2020	163	52
April 2020 – March 2021	3	3
April 2021 – March 2022	76	16
April 2022 – March 2023	115	7

Between April 2022 and March 2023, the Corporate Investigations Team has the following updates on cases referred⁷:

Current Status	Number of Cases 2022-2023	Number of Cases 2021-2022
Closed - Cases successfully prosecuted	0	1
Closed - Criminal Caution Given	0	0
Closed - Formal Blue Badge Warning Letter Given	4	6
Closed - Blue Badges seized and destroyed	2	2
Open - Cases awaiting Criminal Charges	0	1
Open - Cases awaiting Magistrates hearing date	0	0
Open - Cases under review	0	3
Closed - Cases with insufficient evidence to interview or not sufficient to lay charges	1	3
Total	7	16

⁷ current status as at 24 January 2024

Further Information

You can report suspected blue badge fraud in confidence by the following methods:

Telephone 0118 937 2143
Email antifraud@reading.gov.uk

Further information on how to obtain a Blue Badge can be found on the Council's website: www.reading.gov.uk

Chapter 10 - Signs and Lines Maintenance

Reading Borough Council's Streetcare Services team deals with the maintenance of existing signs and lines. The Neighbourhood Officers (previously known as Highway Inspectors) carry out safety inspections and defects in lines or missing signs will be identified and any associated works ordered. The frequency of inspections varies depending on the road classification. Monthly inspections are carried out for A- class road, quarterly inspections for B- and C-class roads and unclassified roads annually.

Any other defects identified through observations or checks made by the Civil Enforcement Officers, Ward Councillors and members of the public are also actioned as appropriate.

In addition to signs and lines, the Neighbourhood Officers as part of their safety inspections will identify defects to direction signage, carriageways/footways/cycleways and gullies and order repair works, as necessary. The Officers also undertake Night Scouts monthly to identify street lighting faults and order repair works.

There is also an annual resurfacing programme usually carried out during the summer which often affects lines. These will be replaced as soon as possible after surfacing work has been completed.

Snow will cover lines particularly on local residential roads where gritting does not take place. The parking restrictions remain in operation as set out in the appropriate Traffic Regulation Order.

On the principal roads and the main bus routes gritting is undertaken in accordance with the Winter Service Plan but the channel lines where road markings are will often remain covered until a thaw takes place.

A Penalty Charge Notice will only be issued where the Civil Enforcement Officer has checked that the lines and signs are in an acceptable condition. A motorist's attention should be drawn to the restriction when parking. The Council is unable to maintain the lines and signs in a perfect condition at all times, and it is recognised by the Traffic Penalty Tribunal that the lines and signs will over a period of time be subject to wear and tear.

Regulation 18 of the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 states that: *'Where an order relating to any road has been made, the order making authority shall take such steps as are necessary to secure a) ... the placing on or near the road of such traffic signs in such positions as the order making authority may consider requisite for securing that adequate information as to the effect of the order is made available to persons using the road'*. The Council complies with this Order and will ensure that restrictions are clearly marked for motorists.

Chapter 11 - Car Parks

The current parking strategy is a core element of the Local Transport Plan. The parking strategy essentially aims to encourage short stay demand for central Reading whilst limiting the amount long stay/commuter parking around the town centre. A key feature of the strategy is pricing of central Reading parking to reflect peak demand on the roads and promote sustainable alternatives such as the long stay parking provided by park and ride.



Reading Borough Council now manages their own off-street car parks (since October 2018) and is seeking to improve and enhance the customer experience. We have already introduced improved payment options, automatic number plate recognition, an additional exit lane at Queens Road multi-story and carried out a deep clean. We will continue to invest in improving the customer experience whilst offering value for money.

Reading Borough Council reviews the tariff structure on an annual basis. Season tickets are available for Broad Street Mall, Queens Road, Cattle Market, Recreation, Dunstall Close and Chester Street car parks. Season tickets are available annually, 3 monthly and 1 monthly (except Dunstall Close and Chester Street which only offers annual permits).

The table below shows the spaces available in each car park.

Car Park	Spaces	Parent and Child	Disabled Spaces	Total Spaces
Broad Street Mall	718	10	17	745
Queens Road	666	12	8	686
Hills Meadow	312		10	322
Civic B Car Park	176		4	180
Kings Meadow	77		1	78
Cattle Market	90		4	94
Chester Street, Caversham	83		3	86
Recreation Road, Tilehurst	82		4	86
Dunstall Close, Tilehurst	48		3	51
Kensington Road	62		2	64
Green Park Station	57			57
Thames Side Promenade	62		2	64
Total	2,433	22	58	2,513

Further Information

Further information can be found on the Council's website: www.reading.gov.uk

Chapter 12 - Pay and Display

Reading Borough Council introduced on-street pay and display in October 2010, this offered alternative short-term parking for the Town Centre. The bays are located across the town centre and around the Hospital/University area. The bays provide more flexible parking options for visitors.



There are now over 1,000 spaces spread across Reading:

Area	Number of Spaces
Town Centre Area	716
Hospital/University Area	460

The pay and display bays accept cash and cashless parking through a mobile device payment system (via the RingGo system). Below shows the divide between different payment methods

Payment Option	Percentage
Cash	45%
Payment by mobile device	55%

Pay and display bays are an effective parking management tool that increases the turnover in spaces around the Town Centre and other local community facilities.

In line with the Department for Transport under 'The Blue Badge Scheme: Rights and Responsibilities in England,' holders of the blue badges can park for free and without time limit in the pay and display bays. However, in the shared use bays it is only for free and without limit during the hours a pay and display ticket is required, outside of the hours a parking permit is required. (See Chapter 9 for further information)

Further Information

Further information can be found on the Council's website: www.reading.gov.uk

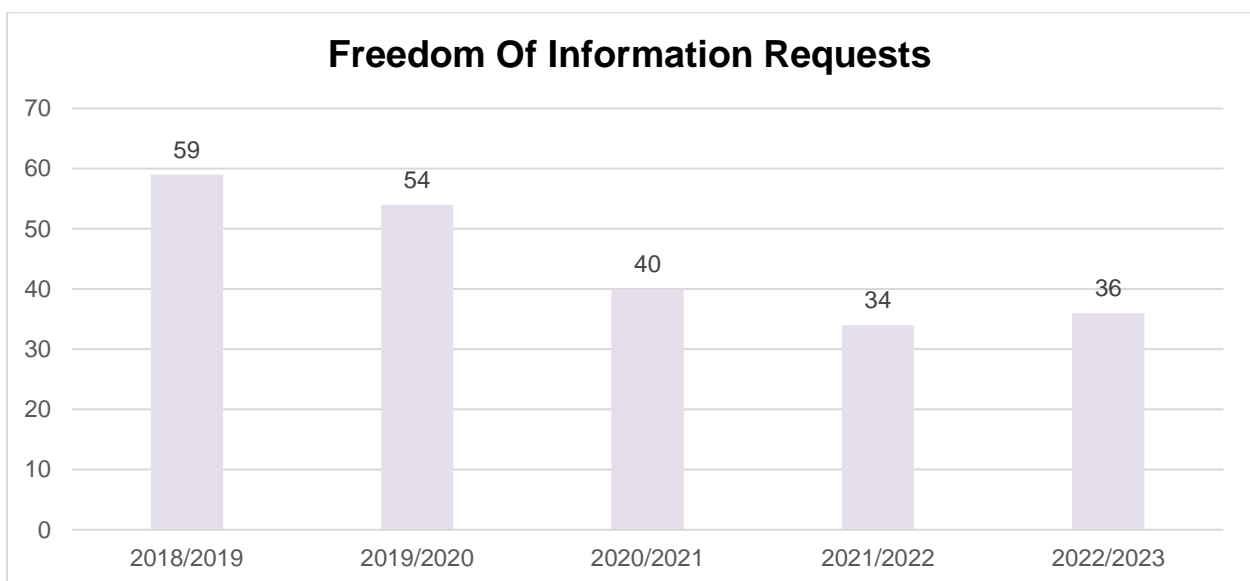
Information about RingGo can be found on their website:

<https://www.myringgo.co.uk/>

Chapter 13 - Freedom of Information

The Freedom of Information Act came into effect in January 2005. This requires Reading Borough Council to provide information which is held available to the general public. The Freedom of Information Act requires that Reading Borough Council respond to requests within 20 working days. Reading Borough Council is only required to respond with information that is held - it does not require the Council to analyse the information.

The graph below shows the number of Freedom of Information requests received by the Reading Borough Council Parking Services team between 2018 and 2023. In 2022/2023, a total of 36 Freedom of Information requests were received.



The Reading Borough Council Parking Services team often receive the majority of Freedom of Information requests from motorists that have received a Penalty Charge Notice. Such requests are seeking to obtain information about Penalty Charge Notices issued in the same location. Whilst the team seek to respond to requests within 20 working days, there are some instances where the request has been too broad e.g., no date range, specific types of challenges, Penalty Charge Notices issued to non-Reading based motorists. Therefore, if a manual search of each Penalty Charge Notice is required, this can take between 30 seconds to 2 minutes to investigate. As Reading Borough Council hold thousands of records for the majority of requests made, it would exceed the 18-hour time limit for such a request making it exempt. The table below shows some of the most common Freedom of Information requests received.

Freedom of Information Request	Information
Penalty Charge Notices issued by location	See Chapter 3 for an overview. A copy of Penalty Charge Notices issued by ward, street and contravention code is provided in Appendix A.
Bus lane Penalty Charge Notices issued	See Chapter 4 for an overview. A copy of Penalty Charge Notices issued by street for entering bus lanes is provided in Appendix B.
Moving Traffic Penalty Charge Notices issued	See Chapter 5 for an overview
Penalty Charge Notices paid/cancelled	See Chapters 3 and 4.
Challenges & Appeals Received	See Chapter 6.
Income/expenditure for parking and/or bus lanes and permit scheme	See Chapter 14.
Copy of parking Traffic Regulation Orders	Copies of the relevant parking Traffic Regulation Orders are made available by writing to Reading Borough Council Network Management or Legal Services.
Copy of bus lane Traffic Regulation Orders	Each of these documents are available to the public. Information on each of these is now available at https://www.reading.gov.uk/contact-us/freedom-of-information-foi/
Copy of Secretary of State approval for bus lane cameras	
Copy of Department for Transport Approval for bus lane signs	
Reading Borough Council's policy on discretion	Reading Borough Council's policy on the exercise of discretion is to deal with each case on its own merits.

Chapter 14 - Financial Information

The Statutory Guidance states that for good governance, enforcement authorities need to forecast revenue in advance. Raising revenue should not be the objective of Civil Parking Enforcement, nor may the authority set targets for revenue, or the number of Penalty Charge Notices issued.

The purpose of penalty charges is to deter motorists from contravening parking restrictions. Payments received (whether for on street or off-street enforcement) must only be used in accordance with Section 55 (as amended) of the Road Traffic Regulation Act 1984. This Act limits the purposes to which a Local Authority may apply any surplus resulting from income derived from on-street parking spaces. This was however, amended by the Traffic Management Act and restrictions on Councils that do not require further off-street parking were relaxed to permit any surplus to be used for general transport measures and other purposes on which the Local Authority lawfully incurs expenditure.

Reading Borough Council has seen compliance with the parking and bus lane restrictions increase over the years.

In accordance with the Data Transparency Code, it should be noted that the surplus received has been used to fund measures including concessionary bus passes on the ReadiBus service; and on other measures as defined in accordance with s55 of the Road Traffic Regulation Act as set out in the table below. In 2022/2023 this totalled 6,527M.

	£
Supported bus services	167,424
Discretionary concessionary fares	488,206
Adult Social Care in house transport	450,286
Road safety schemes & CCTV	661,385
Structural Maintenance (principal roads)	390,459
Structural Maintenance (Other roads)	2,439,309
Expenditure on Bridges	1,328,352
Street Lighting	592,508
Road Safety	125,000
Total	6,642,929

The table below shows the financial information for Reading Borough Council for 2022/2023. A comparison can be made with last year's financial information.

	Total Expenditure 2022/2023	Total Income 2022/2023	Net Surplus (Cost) 2022/2023	Total Expenditure 2021/2022	Total Income 2021/2022	Net Surplus (Cost) 2021/2022
Parking PCNs	£1,962,744	£2,000,975	£38,231	£1,734,915	£1,675,133	(£59,782)
Bus Lane & Moving Traffic PCNs	£1,232,862	£2,928,114	£1,695,253	£1,037,398	£2,420,852	£1,383,454
Resident Parking Permit	£146,918	£895,288	£748,370	£177,315	£966,976	£819,661
Car Parks	£1,942,853	£3,542,029	£1,599,175	£3,287,196	£2,823,902	(£463,294)
Pay and Display	£314,871	£2,760,863	£2,445,992	£265,761	£2,002,772	£1,737,011

Chapter 15 - Key Contacts and More Information

The process described in this report about challenging a PCN is set down by the Traffic Management Act 2004 and is the only way to query a Penalty Charge Notice. Complaints about the parking scheme itself should be made in writing to Reading Borough Council.

General enquiries concerning parking issues may be made by telephone, however Reading Borough Council cannot accept challenges or representations made by email or telephone.

There is a specific postal address provided for motorists to query a Penalty Charge Notice, which ensures challenges/representations are assigned to the case file quickly and are dealt with promptly.

To Challenge a Penalty Charge Notice the address is:

Reading Borough Council
Parking Services
PO BOX 3011
Reading
RG1 9RY

To view or pay your Penalty Charge Notice: <https://www.reading.gov.uk/pcn>

To pay by telephone: 0118 937 3077

Report illegally parked vehicles: <https://www.reading.gov.uk/vehicles-roads-and-transport/parking/>

Request dropped kerb enforcement: <https://www.reading.gov.uk/vehicles-roads-and-transport/>

Report Blue Badge Fraud:

Email antifraud@reading.gov.uk

Other Useful Contacts

Traffic Penalty Tribunal:

Website: <http://www.trafficpenaltytribunal.gov.uk/>

Traffic Enforcement Centre:

Website: <https://www.gov.uk/government/collections/traffic-enforcement-centre-forms>

Appendix A – Parking Penalty Charge Notices – by Ward

PENALTY CHARGE NOTICES ISSUED BY WARD			
WARD	ON-STREET	OFF-STREET	TOTAL
ABBEY	33,653	2,153	35,806
BATTLE	6,581	52	6,633
CAVERSHAM	1,626	918	2,544
CHURCH	224	0	224
KATESGROVE	3,519	0	3,519
KENTWOOD	441	0	441
MAPLEDURHAM	0	0	0
MINSTER	1,073	0	1,073
NORCOT	1,165	0	1,165
PARK	5,451	0	5,451
PEPPARD	25	0	25
REDLANDS	4,202	0	4,202
SOUTHCOTE	78	0	78
THAMES	50	0	50
TILEHURST	462	25	487
WHITLEY	247	0	247

Appendix A – Parking Penalty Charge Notices – By Street

Note:

“On Street” means a ticket issued on the Public Highway

“On Street CCTV” means a ticket issued from the enforcement vehicle.

“Off Street” means a ticket issued in a Council owned Car Park

“Number of Visits” means the number of visits made by a Civil Enforcement Officer

Locations	Total PCN Issued	Total On Street	Total On street CCTV	Total Off Street	Number of Visits
A329 KINGS ROAD	9	0	9	0	13
A329 WOKINGHAM ROAD	11	0	11	0	1
A33	2	2	0	0	30
ABATTOIRS ROAD	0	0	0	0	1
ABBEY SQUARE	43	43	0	0	965
ABBEY STREET	358	358	0	0	2,733
ABBOTS WALK	17	17	0	0	1,047
ABBOTSLEIGH GARDENS	0	0	0	0	0
ABBOTSMEAD PLACE	0	0	0	0	94
ABINGDON DRIVE	0	0	0	0	0
ACACIA ROAD	0	0	0	0	1
ACRE ROAD	0	0	0	0	30
ADDINGTON ROAD	102	102	3	0	1,953
ADDISON ROAD	102	102	0	0	1,028
ADELAIDE ROAD	28	28	0	0	178
ALAN PLACE	0	0	0	0	0
ALANDALE CLOSE	1	1	0	0	1
ALBANY GARDENS	0	0	0	0	0
ALBANY ROAD	235	233	2	0	815
ALBERT ROAD	1	1	0	0	12
ALBURY CLOSE	1	1	0	0	7
ALDEBURGH CLOSE	0	0	0	0	2
ALDWORTH CLOSE	0	0	0	0	0
ALEXANDER COURT (BAKER STREET)	0	0	0	0	2
ALEXANDRA ROAD	122	122	0	0	952
ALFORD CLOSE	0	0	0	0	0
ALFRED STREET	77	77	0	0	1,619
ALL HALLOWS ROAD	1	1	0	0	64
ALLCROFT ROAD	89	89	0	0	953
ALMA STREET	99	98	1	0	261
ALPHINGTON ROAD	1	1	0	0	3
ALPINE STREET	109	109	0	0	1,089
AMBLECOTE ROAD	0	0	0	0	0
AMBROOK ROAD	2	2	0	0	20
AMBROSE PLACE	0	0	0	0	0

AMERSHAM ROAD	0	0	0	0	43
AMETHYST LANE	0	0	0	0	0
AMHERST ROAD	46	46	0	0	185
AMITY ROAD	196	196	0	0	563
AMITY STREET	138	138	0	0	635
ANDOVER CLOSE	0	0	0	0	0
ANGLE FIELD ROAD	0	0	0	0	0
ANGLEFIELD ROAD	0	0	0	0	0
ANGLERS WAY	1	1	0	0	10
ANSON WALK	0	0	0	0	0
ANSTEY ROAD	96	96	0	0	1,359
APPLEBY END	0	0	0	0	0
APPLEFORD ROAD	0	0	0	0	6
ARBOUR CLOSE	0	0	0	0	1
ARCHWAY ROAD	0	0	0	0	63
ARDLER ROAD	56	56	0	0	324
ARGYLE ROAD	66	66	0	0	2,061
ARGYLE STREET	184	183	1	0	1,587
ARKWRIGHT ROAD	21	21	0	0	12
ARMADALE COURT	1	1	0	0	29
ARMOUR HILL	5	5	0	0	14
ARMOUR ROAD	2	2	0	0	22
ARTHUR PLACE	0	0	0	0	1
ARTILLERY MEWS	0	0	0	0	1
ASH ROAD	0	0	0	0	0
ASHAMPSTEAD ROAD	26	21	5	0	68
ASHBURTON ROAD	0	0	0	0	5
ASHBY COURT	1	1	0	0	11
ASHCROFT CLOSE	0	0	0	0	0
ASHDENE GARDENS	0	0	0	0	0
ASHMERE TERRACE	1	1	0	0	37
ASHMORE ROAD	0	0	0	0	16
AUCKLAND ROAD	70	70	0	0	270
AUDLEY STREET	194	194	0	0	710
AUGUST END	5	5	0	0	7
AUTUMN CLOSE	0	0	0	0	0
AVEBURY SQUARE	3	3	0	0	150
AVELEY WALK	0	0	0	0	4
AVON PLACE	9	9	0	0	83
AXBRIDGE ROAD	0	0	0	0	0
B3345	0	0	0	0	1
BADGERS RISE	0	0	0	0	0
BAKER STREET	406	406	0	0	9,203
BALMORE PARK	0	0	0	0	0
BAMBURGH CLOSE	3	3	0	0	3
BANBURY GARDENS	0	0	0	0	0

BARCLOSE AVENUE	0	0	0	0	2
BARN CLOSE	1	1	0	0	1
BARNARD CLOSE	0	0	0	0	0
BARNSDALE ROAD	0	0	0	0	15
BARNWOOD CLOSE	114	114	0	0	419
BARON COURT	0	0	0	0	0
BARRY PLACE	11	11	0	0	217
BASINGSTOKE ROAD	67	67	0	0	869
BATES HILL	0	0	0	0	0
BATH ROAD	0	0	0	0	989
BATTLE PLACE	6	6	0	0	26
BATTLE SQUARE	23	23	0	0	140
BATTLE STREET	178	178	0	0	1,610
BATTLE STREET CAR PARK	291	0	0	291	1,039
BECK COURT	0	0	0	0	16
BEDE WALK	0	0	0	0	0
BEDFORD ROAD	253	253	0	0	1,799
BEECH ROAD	1	1	0	0	7
BEECHAM ROAD	156	132	24	0	257
BEECHWOOD AVENUE	0	0	0	0	1
BELL COURT	0	0	0	0	0
BELLE AVENUE	10	10	0	0	206
BELLE VUE ROAD	20	20	0	0	429
BELLINGHAM WALK	0	0	0	0	0
BELMONT ROAD	475	463	12	0	1,239
BEMBRIDGE PLACE	13	13	0	0	43
BENNET ROAD	55	55	0	0	81
BENSON CLOSE	0	0	0	0	3
BENYON COURT	0	0	0	0	0
BERESFORD ROAD	112	112	0	0	724
BERKELEY AVENUE	103	103	0	0	1,869
BERKSHIRE DRIVE	0	0	0	0	2
BERRYLANDS ROAD	3	3	0	0	4
BETAM ROAD	2	2	0	0	3
BEVAN CLOSE	0	0	0	0	4
BEVERLEY ROAD	0	0	0	0	0
BEXLEY COURT	0	0	0	0	1
BIGBURY GARDENS	0	0	0	0	0
BIRCH AVENUE	0	0	0	0	0
BIRCHWOOD CLOSE	0	0	0	0	0
BIRDHILL AVENUE	0	0	0	0	3
BISHOPS ROAD	59	59	0	0	203
BLACKWATER CLOSE	0	0	0	0	1
BLAENAVON	0	0	0	0	1
BLAGDON ROAD	0	0	0	0	25
BLAGRAVE FARM LANE	0	0	0	0	1

BLAGRAVE LANE	0	0	0	0	10
BLAGRAVE STREET	1,055	497	558	0	3,088
BLAKES COTTAGES	135	135	0	0	1,076
BLANDFORD ROAD	0	0	0	0	26
BLENHEIM GARDENS	335	335	0	0	550
BLENHEIM ROAD (CAVERSHAM)	0	0	0	0	30
BLENHEIM ROAD (READING)	275	275	0	0	558
BLUEBELL GARDENS	0	0	0	0	2
BLUNDELLS ROAD	2	2	0	0	16
BLYTH WALK	0	0	0	0	4
BODY ROAD	49	49	0	0	4,288
BOOT END	0	0	0	0	0
BOSTON AVENUE	6	6	0	0	15
BOULT STREET	8	8	0	0	154
BOULTON ROAD	34	34	0	0	52
BOULTS WALK	0	0	0	0	9
BOURNE AVENUE	0	0	0	0	34
BOURNE-STEVENSON CLOSE	0	0	0	0	0
BOURTON CLOSE	0	0	0	0	2
BRACKENDALE WAY	5	5	0	0	94
BRACKSTONE CLOSE	5	5	0	0	34
BRAMBER MEWS	0	0	0	0	0
BRAMBLE CRESCENT	0	0	0	0	0
BRAMBLINGS	0	0	0	0	0
BRAMSHAW ROAD	0	0	0	0	0
BRAY ROAD	6	6	0	0	8
BRAYFORD ROAD	0	0	0	0	20
BRENT GARDENS	0	0	0	0	1
BRIANTS AVENUE	21	21	0	0	290
BRIAR CLOSE	0	0	0	0	0
BRIDGE STREET (CAVERSHAM)	0	0	0	0	700
BRIDGE STREET (READING)	30	30	0	0	2,667
BRIDGEWATER CLOSE	5	5	0	0	8
BRIGHAM ROAD	50	50	0	0	691
BRIGHTON ROAD	228	228	0	0	397
BRILL CLOSE	0	0	0	0	6
BRIMPTON ROAD	0	0	0	0	0
BRISBANE ROAD	4	4	0	0	20
BRITTEN ROAD	0	0	0	0	2
BRIXHAM ROAD	0	0	0	0	17
BROAD STREET	197	197	0	0	6,199
BROCK GARDENS	48	48	0	0	90
BROCKLEY CLOSE	0	0	0	0	0
BROMLEY WALK	0	0	0	0	2
BROOK DRIVE	0	0	0	0	0
BROOK LEA	0	0	0	0	1

BROOK STREET WEST	45	45	0	0	1,088
BROOKLYN DRIVE	0	0	0	0	1
BROOKSBY ROAD	0	0	0	0	3
BROOMFIELD ROAD	0	0	0	0	2
BROUGHTON CLOSE	6	6	0	0	3
BROUGHTON CLOSE	9	9	0	0	4
BROWNLOW ROAD	5	3	2	0	172
BRUNEL ROAD	1	1	0	0	4
BRUNSWICK HILL	156	156	0	0	1,188
BRUNSWICK STREET	13	13	0	0	336
BUCKINGHAM DRIVE	0	0	0	0	12
BUCKINGHAM DRIVE	0	0	0	0	43
BUCKLAND ROAD	5	5	0	0	26
BULMERSHE ROAD	57	57	0	0	288
BURCOMBE WAY	0	0	0	0	0
BURFORD COURT (CAROLINE STREET)	0	0	0	0	0
BURGHFIELD ROAD	11	11	0	0	17
BURLEIGH MEWS	0	0	0	0	3
BUTE STREET	0	0	0	0	0
BUTTER MARKET	2	2	0	0	703
BUXTON AVENUE	0	0	0	0	0
BYEFIELD ROAD	0	0	0	0	1
CADOGAN CLOSE	0	0	0	0	0
CADUGAN PLACE	3	3	0	0	122
CALDER CLOSE	1	1	0	0	8
CALETA CLOSE	0	0	0	0	0
CALLINGTON ROAD	4	4	0	0	35
CAMBRIDGE STREET	113	113	0	0	980
CAMELFORD CLOSE	0	0	0	0	0
CANAL WAY	4	4	0	0	116
CANFORD COURT	19	19	0	0	36
CANNON STREET	52	52	0	0	523
CANTERBURY ROAD	1	1	0	0	104
CARDIFF ROAD	91	91	0	0	1,030
CARDIGAN GARDENS	30	30	0	0	395
CARDIGAN ROAD	121	121	0	0	572
CARDINAL CLOSE	14	14	0	0	292
CAREY STREET	67	67	0	0	2,418
CARISBROOKE CLOSE	0	0	0	0	0
CARLISLE ROAD	1	1	0	0	6
CARLTON ROAD	0	0	0	0	0
CARNARVON ROAD	134	134	0	0	464
CAROLINE COURT	0	0	0	0	1
CAROLINE STREET	31	31	0	0	474
CAROLINE STREET	5	5	0	0	129
CAROUSEL COURT	0	0	0	0	0

CARRON CLOSE	0	0	0	0	0
CARSDALE CLOSE	4	4	0	0	19
CASTLE CRESCENT	66	66	0	0	890
CASTLE HILL	8	8	0	0	2,403
CASTLE STREET	905	902	3	0	7,173
CASTLE STREET SERVICE ROAD	1	1	0	0	11
CATHERINE STREET	280	280	0	0	731
CATTLE MARKET CAR PARK	232	0	0	232	787
CAVENDISH ROAD	0	0	0	0	37
CAVERSHAM BRIDGE (CAVERSHAM ROAD)	1	1	0	0	125
CAVERSHAM PARK DRIVE	0	0	0	0	1
CAVERSHAM PARK ROAD	0	0	0	0	50
CAVERSHAM ROAD	48	48	0	0	4,956
CAXTON CLOSE	1	1	0	0	1
CEDAR ROAD	3	3	0	0	11
CEDAR WOOD CRESCENT	0	0	0	0	1
CENTURION CLOSE	0	0	0	0	0
CHAGFORD ROAD	3	3	0	0	4
CHAIN STREET	0	0	0	0	42
CHALGROVE WAY	0	0	0	0	0
CHAMPION ROAD	20	20	0	0	390
CHAPEL HILL	1	0	1	0	8
CHARLES EVANS WAY	0	0	0	0	1
CHARLES STREET	45	45	0	0	1,170
CHARNDON CLOSE	4	4	0	0	99
CHATHAM PLACE SERVICE ROAD	39	39	0	0	680
CHATHAM STREET	24	24	0	0	1,810
CHATSWORTH CLOSE	0	0	0	0	1
CHAUCER CLOSE	0	0	0	0	0
CHAZEY ROAD	0	0	0	0	0
CHEAPSIDE	1,142	1,142	0	0	4,241
CHEDDINGTON CLOSE	0	0	0	0	1
CHELFORD WAY	0	0	0	0	1
CHEPSTOW ROAD	0	0	0	0	0
CHERITON COURT	6	6	0	0	77
CHERRY CLOSE	0	0	0	0	0
CHERRY GROVE	0	0	0	0	1
CHESTER STREET (CAVERSHAM)	36	36	0	0	762
CHESTER STREET (READING)	141	141	0	0	411
CHESTER STREET CAR PARK	311	0	0	311	539
CHESTERMAN STREET	75	75	0	0	1,036
CHESTNUT AVENUE	0	0	0	0	1
CHESTNUT WALK	0	0	0	0	60
CHICHESTER ROAD	0	0	0	0	19
CHIEVELEY CLOSE	0	0	0	0	0
CHILTERN COURT	0	0	0	0	0

CHILTERN ROAD	2	2	0	0	61
CHOLMELEY PLACE	85	85	0	0	312
CHOLMELEY ROAD	188	188	0	0	1,620
CHOLMELEY TERRACE	54	54	0	0	378
CHRISTCHURCH GARDENS	0	0	0	0	295
CHRISTCHURCH ROAD	3	3	0	0	1,142
CHUDLEIGH GARDENS	0	0	0	0	0
CHURCH END LANE	25	7	18	0	48
CHURCH ROAD (CAVERSHAM)	4	4	0	0	437
CHURCH STREET (CAVERSHAM)	3	3	0	0	699
CHURCH STREET (READING)	37	37	0	0	1,015
CHURCH TERRACE	0	0	0	0	1
CINTRA AVENUE	71	71	0	0	701
CINTRA CLOSE	27	27	0	0	137
CIRCUIT LANE	7	7	0	0	55
CIRCUIT LANE (GARAGE AREA)	0	0	0	0	3
CITY ROAD	0	0	0	0	1
CIVIC 'B' CAR PARK	913	0	0	913	1,483
CIVIC CENTRE SERVICE ROAD	7	7	0	0	1,353
CLARENDON ROAD	57	57	0	0	218
CLENT ROAD	7	7	0	0	40
CLEVEDON ROAD	0	0	0	0	3
CLIFTON PARK ROAD	1	1	0	0	118
CLIFTON STREET	51	51	0	0	703
CLONMEL CLOSE	0	0	0	0	0
CLONMEL WALK	0	0	0	0	34
COALPORT WAY	0	0	0	0	0
COCKNEY HILL	0	0	0	0	10
COLDICUTT STREET	27	27	0	0	399
COLEY AVENUE	0	0	0	0	332
COLEY HILL	55	55	0	0	694
COLEY PARK ROAD	7	7	0	0	517
COLEY PLACE	37	37	0	0	754
COLEY STREET	0	0	0	0	2
COLLEGE ROAD	33	33	0	0	230
COLLIERS WAY	0	0	0	0	1
COLLIS STREET	7	7	0	0	164
COMBE ROAD	2	2	0	0	16
COMBE ROAD (GARAGE AREA)	0	0	0	0	0
COMMERCIAL ROAD	55	55	0	0	87
CONINGHAM ROAD	0	0	0	0	1
CONISBORO AVENUE	0	0	0	0	5
CONISTON DRIVE	0	0	0	0	1
CONNAUGHT CLOSE	6	6	0	0	168
CONNAUGHT ROAD	240	240	0	0	1,452
CONSTITUTION ROAD	30	27	3	0	150

CONWY CLOSE	0	0	0	0	2
COOPER CLOSE	1	1	0	0	4
COPENHAGEN CLOSE	0	0	0	0	1
COPSE AVENUE	0	0	0	0	1
CORBRIDGE ROAD	16	16	0	0	31
CORBRIDGE Road	1	1	0	0	2
CORFE MEWS	0	0	0	0	0
CORINNE CLOSE	0	0	0	0	14
CORONATION SQUARE	0	0	0	0	42
CORWEN ROAD	0	0	0	0	24
COURTENAY DRIVE	0	0	0	0	5
COVENTRY ROAD	37	37	0	0	408
COW LANE	1	1	0	0	68
COWPER WAY	0	0	0	0	1
CRADOCK ROAD	16	16	0	0	38
CRAIG AVENUE	58	58	0	0	234
CRANBOURNE GARDENS	0	0	0	0	1
CRANBURY ROAD	216	207	9	0	1,253
CRANE WHARF	5	5	0	0	51
CRAVEN ROAD	52	50	2	0	723
CRAWSHAY DRIVE	0	0	0	0	0
CREMYLL ROAD	9	9	0	0	184
CRESCENT ROAD	36	36	0	0	293
CRESSINGHAM ROAD	0	0	0	0	42
CRESWELL CLOSE	1	1	0	0	3
CROMER CLOSE	0	0	0	0	1
CROMWELL ROAD	41	41	0	0	543
CROSS STREET	8	8	0	0	713
CROSSLAND ROAD	63	63	0	0	708
CROWN PLACE	13	13	0	0	118
CROWN STREET	3	3	0	0	1,176
CULVER MEWS	0	0	0	0	0
CULVER ROAD	71	71	0	0	160
CUMBERLAND ROAD	107	107	0	0	1,271
CURZON STREET	321	321	0	0	685
DALE ROAD	22	22	0	0	189
DALTON CLOSE	0	0	0	0	0
DARELL ROAD	0	0	0	0	0
DARTINGTON CLOSE	0	0	0	0	0
DARWIN CLOSE	6	6	0	0	10
DAWLISH ROAD	0	0	0	0	9
DE BEAUVOIR ROAD	152	152	0	0	712
DE BOHUN ROAD	0	0	0	0	0
DE MONTFORT ROAD	43	43	0	0	638
DEACON WAY	0	0	0	0	7
DEANS FARM	0	0	0	0	1

DEANSGATE ROAD	82	82	0	0	1,056
DEE ROAD	0	0	0	0	63
DEEPDENE CLOSE	52	52	0	0	581
DELANEY CLOSE	0	0	0	0	0
DENBEIGH PLACE	0	0	0	0	8
DENBURY GARDENS	0	0	0	0	1
DENBY WAY	0	0	0	0	0
DENMARK ROAD	72	72	0	0	476
DERBY ROAD	0	0	0	0	45
DERBY STREET	24	24	0	0	560
DERWENT AVENUE	0	0	0	0	5
DEVERON DRIVE	0	0	0	0	0
DEVON DRIVE	0	0	0	0	0
DEVONSHIRE PARK	0	0	0	0	0
DICKENS CLOSE	0	0	0	0	1
DON CLOSE	0	0	0	0	0
DONEGAL CLOSE	0	0	0	0	0
DONKIN HILL	0	0	0	0	33
DONNINGTON GARDENS	322	322	0	0	676
DONNINGTON ROAD	281	281	0	0	608
DORCHESTER COURT	0	0	0	0	0
DOROTHY STREET	24	24	0	0	542
DORSET STREET	18	18	0	0	126
DOUGLAS ROAD	0	0	0	0	32
DOVEDALE CLOSE	0	0	0	0	3
DOVER STREET	5	5	0	0	416
DOWNING ROAD	4	0	4	0	12
DOWNSHIRE SQUARE	2	2	0	0	448
DRAKE WAY	0	0	0	0	1
DRAYTON ROAD	10	10	0	0	36
DUKE STREET	0	0	0	0	1,695
DULNAN CLOSE	0	0	0	0	0
DULVERTON GARDENS	0	0	0	0	0
DUNCAN PLACE	15	15	0	0	869
DUNSFOLD ROAD	0	0	0	0	2
DUNSFOLD ROAD (SPUR)	0	0	0	0	0
DUNSTALL CLOSE	0	0	0	0	2
DUNSTALL CLOSE CAR PARK	7	0	0	7	105
DUNSTER CLOSE	0	0	0	0	2
DURHAM CLOSE	0	0	0	0	0
DUSSELDORF WAY	0	0	0	0	319
DWYER ROAD	0	0	0	0	8
EARLEY HILL ROAD	0	0	0	0	1
EARLEY PLACE	0	0	0	0	1
EARLSFIELD CLOSE	0	0	0	0	0
EAST STREET	60	60	0	0	644

EASTERN AVENUE	221	221	0	0	625
EASTGATE COURT	0	0	0	0	1
EATON PLACE	138	138	0	0	1,739
ECCLES CLOSE	0	0	0	0	0
EDENHALL CLOSE	6	6	0	0	10
EDENHAM CRESCENT	0	0	0	0	0
EDGAR MILWARD CLOSE	3	3	0	0	55
EDGEHILL STREET	157	157	0	0	589
EDINBURGH ROAD	238	238	0	0	1,000
ELAN CLOSE	1	1	0	0	1
ELDART CLOSE	0	0	0	0	1
ELDON PLACE	1	1	0	0	202
ELDON ROAD	3	3	0	0	666
ELDON SQUARE	101	101	0	0	644
ELDON STREET	17	17	0	0	385
ELDON TERRACE	37	37	0	0	683
ELGAR ROAD	147	147	0	0	1,557
ELGAR ROAD SOUTH	4	4	0	0	111
ELIOT CLOSE	0	0	0	0	0
ELIZABETH WALK	0	0	0	0	266
ELLESMERE CLOSE	0	0	0	0	0
ELLIOTTS WAY	9	9	0	0	244
ELM LODGE AVENUE	79	79	0	0	208
ELM PARK	7	7	0	0	328
ELM PARK ROAD	299	272	27	0	1,252
ELM ROAD	0	0	0	0	13
ELMHURST ROAD	56	56	0	0	405
ELMLEIGH COURT	0	0	0	0	0
ELMSTONE DRIVE	0	0	0	0	0
ELSLEY ROAD	0	0	0	0	2
ELVASTON WAY	13	13	0	0	39
EMMBROOK COURT	0	0	0	0	0
EMMER GREEN COURT	0	0	0	0	0
ENNERDALE ROAD	9	9	0	0	24
EPPING CLOSE	12	12	0	0	188
EPSOM COURT	5	5	0	0	12
ERIC AVENUE	0	0	0	0	0
ERLEIGH ROAD	292	289	3	0	2,022
ESKIN CLOSE	0	0	0	0	1
ESSEX STREET	106	106	0	0	803
EVESHAM ROAD	0	0	0	0	17
EXBOURNE ROAD	24	2	22	0	24
EXETER COURT	0	0	0	0	1
FAIRCROSS ROAD	0	0	0	0	13
FAIRFAX CLOSE	0	0	0	0	0
FALKLAND ROAD	39	39	0	0	497

FALLOWFIELD CLOSE	0	0	0	0	1
FALMOUTH ROAD	0	0	0	0	1
FARLEIGH MEWS	0	0	0	0	3
FARMERS CLOSE	0	0	0	0	3
FARNHAM DRIVE	0	0	0	0	2
FARRINGDON COURT	0	0	0	0	0
FARROWDENE ROAD	0	0	0	0	0
FATHERSON ROAD	52	52	0	0	734
FAWLEY ROAD	0	0	0	0	1
FELTON WAY	0	0	0	0	0
FERNBROOK ROAD	0	0	0	0	2
FIELD ROAD	55	55	0	0	1,075
FIELD VIEW	0	0	0	0	4
FIFE COURT	0	0	0	0	0
FILEY ROAD	76	76	0	0	470
FIRCROFT CLOSE	0	0	0	0	0
FLORENCE WALK	4	4	0	0	43
FLORIAN GARDENS	0	0	0	0	1
FOBNEY STREET	418	418	0	0	2,193
FONTWELL DRIVE	0	0	0	0	3
FORBURY ROAD	60	4	56	0	1,650
FORBURY THE	599	532	67	0	3,367
FOREST DEAN	0	0	0	0	1
FOREST HILL	0	0	0	0	0
FORGE CLOSE	0	0	0	0	17
FOUNDRY STREET	0	0	0	0	5
FOXGLOVE GARDENS	7	7	0	0	84
FOXHAYS ROAD	0	0	0	0	1
FOXHILL ROAD	106	106	0	0	585
FRAMLINGHAM DRIVE	0	0	0	0	1
FRANCIS STREET	68	68	0	0	1,044
FRANKLIN STREET	97	97	0	0	668
FRASER AVENUE	0	0	0	0	1
FRESHWATER ROAD	44	44	0	0	416
FRIAR STREET	1,822	875	947	0	8,616
FRIARS WALK	0	0	0	0	8
FRILSHAM ROAD	1	1	0	0	10
FROGMORE WAY	1	1	0	0	3
FROXFIELD AVENUE	0	0	0	0	0
FULMEAD ROAD	40	40	0	0	195
GAINSBOROUGH ROAD	2	2	0	0	19
GALSWORTHY DRIVE	0	0	0	0	6
GARNET HILL	30	30	0	0	891
GARNET STREET	80	80	0	0	871
GARRARD STREET	40	40	0	0	1,323
GARSTON CLOSE	0	0	0	0	1

GAS WORKS ROAD	2	2	0	0	742
GEOFFREYSON ROAD	0	0	0	0	0
GEORGE CLOSE	1	1	0	0	2
GEORGE STREET (CAVERSHAM)	31	31	0	0	1,338
GEORGE STREET (READING)	371	371	0	0	2,493
GILLETTE WAY	0	0	0	0	35
GLEBE ROAD	42	42	0	0	545
GLENBEIGH TERRACE	0	0	0	0	3
GLENNON CLOSE	0	0	0	0	0
GLENWOOD DRIVE	0	0	0	0	0
GLOUCESTER COURT	5	5	0	0	287
GLOUCESTER ROAD	66	66	0	0	1,125
GOLDSMID ROAD	57	57	0	0	1,096
GOODRICH CLOSE	0	0	0	0	1
GORDON PLACE	89	89	0	0	292
GOSBROOK ROAD	33	33	0	0	1,583
GOWER STREET	237	236	1	0	1,241
GRAFTON ROAD	0	0	0	0	0
GRANBY COURT	0	0	0	0	8
GRANBY GARDENS	105	104	1	0	432
GRANGE AVENUE	307	307	0	0	746
GRANVILLE ROAD	0	0	0	0	14
GRASMERE AVENUE	0	0	0	0	5
GRATTON ROAD	0	0	0	0	0
GRATWICKE ROAD	0	0	0	0	7
GRAVENEY DRIVE	0	0	0	0	5
GREAT KNOLLYS STREET	390	390	0	0	2,439
GREEN ACRE MOUNT	0	0	0	0	0
GREEN PARK ROAD	0	0	0	0	2
GREEN PARK SERVICE ROAD	0	0	0	0	1
GREEN ROAD	26	26	0	0	213
GREENFIELDS ROAD	0	0	0	0	9
GREENLEAS AVENUE	0	0	0	0	0
GREENWOOD ROAD	0	0	0	0	2
GREYFRIARS ROAD	632	632	0	0	5,034
GREYS COURT	0	0	0	0	69
GREYSTOKE ROAD	0	0	0	0	1
GROSVENOR ROAD	0	0	0	0	3
GROVE COTTAGES	0	0	0	0	2
GROVE HILL	0	0	0	0	0
GROVE ROAD	4	2	2	0	41
GROVE THE	20	20	0	0	580
GROVELAND PLACE	1	1	0	0	4
GROVELANDS ROAD	14	14	0	0	130
GUN STREET	39	5	34	0	1,617
GURNEY CLOSE	0	0	0	0	0

GURNEY DRIVE	0	0	0	0	0
HADLEIGH RISE	0	0	0	0	0
HAGLEY ROAD	0	0	0	0	11
HALDANE ROAD	0	0	0	0	0
HALLS ROAD	0	0	0	0	6
HAMILTON ROAD	79	79	0	0	532
HAMPDEN ROAD	47	47	0	0	308
HARDWICK ROAD	0	0	0	0	5
HARDY CLOSE	0	0	0	0	5
HARLECH AVENUE	0	0	0	0	1
HARLEY ROAD	9	9	0	0	239
HARNESS CLOSE	0	0	0	0	1
HARROGATE ROAD	0	0	0	0	0
HARROW COURT	9	9	0	0	61
HART STREET	31	31	0	0	325
HARTLAND ROAD	4	4	0	0	57
HARTSLOCK WAY	0	0	0	0	0
HATCHWAY	0	0	0	0	0
HATFORD ROAD	0	0	0	0	2
HATHERLEY ROAD	238	238	0	0	743
HAVERGATE WAY	0	0	0	0	0
HAWKCHURCH ROAD	0	0	0	0	0
HAWTHORN ROAD	0	0	0	0	1
HAWTHORNE ROAD	0	0	0	0	2
HAYWOOD COURT	2	2	0	0	19
HAYWOOD WAY	0	0	0	0	7
HAZEL CRESCENT	0	0	0	0	9
HEATH ROAD	2	2	0	0	190
HEATHERDEN CLOSE	0	0	0	0	0
HEATHWAY	1	1	0	0	2
HELMSDALE CLOSE	0	0	0	0	1
HELSTON GARDENS	0	0	0	0	0
HEMDEAN HILL	35	35	0	0	176
HEMDEAN RISE	18	18	0	0	180
HEMDEAN ROAD	42	40	2	0	669
HENLEY ROAD	1	1	0	0	182
HENRIETTA STREET	0	0	0	0	1
HENRY STREET	42	42	0	0	640
HEROES WALK	0	0	0	0	2
HERON ISLAND	19	19	0	0	160
HERON ISLAND BRIDGE	0	0	0	0	9
HERTFORD CLOSE	0	0	0	0	1
HEWETT AVENUE	0	0	0	0	0
HEXHAM ROAD	7	7	0	0	69
HIGH MEADOW	0	0	0	0	0
HIGH STREET	25	2	23	0	649

HIGHBRIDGE CLOSE	0	0	0	0	2
HIGHBRIDGE WHARF	22	22	0	0	116
HIGHDOWN AVENUE	0	0	0	0	0
HIGHDOWN HILL ROAD	0	0	0	0	2
HIGHGROVE STREET	228	228	0	0	962
HIGHGROVE TERRACE	27	27	0	0	359
HIGHMEAD CLOSE	0	0	0	0	0
HIGHMOOR ROAD	0	0	0	0	4
HILARY CLOSE	0	0	0	0	1
HILCOT ROAD	19	19	0	0	97
HILDENS DRIVE	0	0	0	0	0
HILL STREET	122	122	0	0	796
HILLBROW	0	0	0	0	4
HILLS MEADOW CAR PARK	607	0	0	607	765
HILLTOP ROAD	0	0	0	0	0
HIRSTWOOD	0	0	0	0	0
HODSOLL ROAD	0	0	0	0	0
HOGARTH AVENUE	0	0	0	0	5
HOLBERTON ROAD	0	0	0	0	1
HOLLAND ROAD	0	0	0	0	0
HOLLYDALE CLOSE	0	0	0	0	0
HOLMES ROAD	26	26	0	0	215
HOLYBROOK CRESCENT	0	0	0	0	3
HOLYBROOK ROAD	4	4	0	0	18
HOLYROOD CLOSE	0	0	0	0	4
HOME FARM CLOSE	3	3	0	0	46
HONEY END LANE	13	13	0	0	44
HONITON ROAD	0	0	0	0	8
HORNSEA CLOSE	0	0	0	0	0
HOSIER STREET	559	556	3	0	2,044
HOWARD STREET	772	771	1	0	4,714
HURSLEY CLOSE	0	0	0	0	0
HURST WAY	0	0	0	0	3
HYPERION WAY	0	0	0	0	0
IAN MIKARDO WAY	0	0	0	0	0
IBSTONE AVENUE	0	0	0	0	2
IDR INNER RELIEF ROAD	0	0	0	0	1
ILCHESTER MEWS	0	0	0	0	2
ILIFFE CLOSE	44	44	0	0	280
ILKLEY ROAD	0	0	0	0	0
ILLINGWORTH AVENUE	0	0	0	0	1
IMPERIAL WAY	1	1	0	0	13
INGLEWOOD COURT	0	0	0	0	10
INKPEN CLOSE	1	1	0	0	2
ISLAND ROAD	0	0	0	0	2
JAMES STREET	5	5	0	0	254

JANSON COURT	3	3	0	0	108
JEFFERSON CLOSE	0	0	0	0	0
JENKINS CLOSE	0	0	0	0	0
JESSE TERRACE	150	150	0	0	1,391
JORDAN CLOSE	0	0	0	0	3
JOSEPHINE COURT	0	0	0	0	0
JUBILEE ROAD	0	0	0	0	44
JUBILEE SQUARE	52	52	0	0	333
JUNCTION ROAD	19	19	0	0	488
JUNIPER WAY	0	0	0	0	0
KATESGROVE LANE	89	89	0	0	1,174
KEARSLEY ROAD	0	0	0	0	2
KELSO MEWS	0	0	0	0	1
KENAVON DRIVE	185	185	0	0	902
KENDAL AVENUE	0	0	0	0	2
KENDRICK ROAD	93	92	1	0	1,251
KENNETSIDE	4	4	0	0	1,837
KENNET STREET	1	1	0	0	16
KENNET WALK	0	0	0	0	4
KENSINGTON ROAD	195	193	2	0	1,575
KENSINGTON ROAD CAR PARK	52	0	0	52	584
KENT ROAD	30	30	0	0	614
KENTWOOD CLOSE	0	0	0	0	0
KENTWOOD HILL	0	0	0	0	29
KESTON CLOSE	0	0	0	0	0
KESTREL WAY	0	0	0	0	0
KIDMORE END ROAD	9	9	0	0	38
KIDMORE ROAD	3	3	0	0	27
KILDARE GARDENS	0	0	0	0	0
KILN ROAD	0	0	0	0	0
KILN VIEW ROAD	0	0	0	0	5
KIMBERLEY CLOSE	0	0	0	0	1
KING STREET	260	157	103	0	2,696
KINGFISHER PLACE	0	0	0	0	1
KINGS MEADOW CAR PARK	565	0	0	565	611
KINGS MEADOW ROAD	78	78	0	0	662
KINGS ROAD	1,387	1,040	347	0	5,715
KINGS ROAD (CAVERSHAM)	95	95	0	0	381
KINGSBRIDGE ROAD	1	1	0	0	2
KINGSGATE PLACE (KINGSGATE STREET)	2	2	0	0	90
KINGSGATE STREET	17	17	0	0	236
KINGSGATE STREET	4	4	0	0	115
KINGSLEY CLOSE	0	0	0	0	1
KINGSTON GARDENS	0	0	0	0	0
KINGSWAY	1	1	0	0	11
KINSON ROAD	0	0	0	0	0

KINVER WALK	0	0	0	0	13
KIRKHAM CLOSE	0	0	0	0	1
KNIGHTON CLOSE	0	0	0	0	0
KNIGHTS WAY	0	0	0	0	1
KNOWLE CLOSE	0	0	0	0	0
LADY JANE COURT	0	0	0	0	0
LAMBOURNE CLOSE	0	0	0	0	4
LAMERTON ROAD	0	0	0	0	0
LANCASTER CLOSE	6	6	0	0	276
LANCING CLOSE	0	0	0	0	100
LANDRAKE CRESCENT	0	0	0	0	0
LANGFORD CLOSE	0	0	0	0	0
LANSDOWNE ROAD	0	0	0	0	0
LARISSA CLOSE	0	0	0	0	0
LARKSWOOD CLOSE	0	0	0	0	0
LAUD CLOSE	0	0	0	0	0
LAUNCESTON AVENUE	0	0	0	0	0
LAWRENCE ROAD	0	0	0	0	0
LEDBURY CLOSE	2	2	0	0	2
LEMART CLOSE	0	0	0	0	3
LENNOX ROAD	29	29	0	0	223
LEOPOLD ROAD (LEOPOLD WALK)	0	0	0	0	9
LESFORD ROAD	21	21	0	0	43
LETCOMBE STREET	2	2	0	0	184
LEXINGTON GROVE	0	0	0	0	1
LIBRE WALK	0	0	0	0	17
LIEBENROOD ROAD	0	0	0	0	33
LIMA COURT	32	32	0	0	515
LINCOLN ROAD	24	24	0	0	85
LINDEN ROAD	0	0	0	0	2
LINDISFARNE WAY	0	0	0	0	0
LINKS DRIVE	0	0	0	0	0
LITTLE JOHNS LANE	183	183	0	0	281
LITTLE OAKS DRIVE	0	0	0	0	1
LITTLE STREET	30	30	0	0	700
LITTLECOTE DRIVE	0	0	0	0	0
LITTLESTEAD CLOSE	0	0	0	0	1
LIVERPOOL ROAD	280	280	0	0	1,147
LIVERY CLOSE	0	0	0	0	1
LOCK PLACE	8	8	0	0	190
LOMOND AVENUE	0	0	0	0	1
LONDON ROAD	171	39	141	0	4,067
LONDON STREET	184	184	0	0	2,439
LONG BARN LANE	11	11	0	0	74
LONGHURST CLOSE	0	0	0	0	0
LONGRIDGE CLOSE	0	0	0	0	1

LONGSHIPS WAY	0	0	0	0	6
LONGWATER AVENUE	0	0	0	0	0
LORNE PLACE	0	0	0	0	3
LORNE STREET	68	68	0	0	723
LOVEROCK ROAD	11	11	0	0	73
LOWER ARMOUR ROAD	0	0	0	0	5
LOWER BROOK STREET	1	1	0	0	218
LOWER ELMSTONE DRIVE	0	0	0	0	1
LOWER FIELD ROAD	36	36	0	0	697
LOWER HENLEY ROAD	0	0	0	0	23
LOWER MEADOW ROAD	0	0	0	0	0
LOWER MOUNT	18	18	0	0	444
LOWFIELD GREEN	0	0	0	0	0
LOWFIELD ROAD	0	0	0	0	21
LULWORTH ROAD	0	0	0	0	0
LUNDY LANE	0	0	0	0	2
LUSCINIA VIEW	47	47	0	0	130
LUSCOMBE CLOSE	0	0	0	0	0
LYDFORD ROAD	19	19	0	0	623
LYMINGTON GATE	0	0	0	0	1
LYNDHURST ROAD	9	9	0	0	12
LYNMOUTH ROAD	53	53	0	0	595
LYON SQUARE	0	0	0	0	0
LYTHAM CLOSE	0	0	0	0	0
MAITLAND ROAD	3	3	0	0	427
MAIWAND GARDENS	0	0	0	0	0
MAKER CLOSE	0	0	0	0	0
MALDON CLOSE	0	0	0	0	2
MALL CAR PARK	42	0	0	42	778
MALLARD ROW	0	0	0	0	5
MALLORY AVENUE	0	0	0	0	1
MALTHOUSE LANE	97	97	0	0	884
MALTINGS PLACE	0	0	0	0	10
MALVERN COURT	11	11	0	0	126
MANAGUA CLOSE	0	0	0	0	1
MANCHESTER ROAD	122	122	0	0	757
MANDEVILLE CLOSE	0	0	0	0	0
MANOR FARM ROAD	0	0	0	0	17
MANOR PARK CLOSE	0	0	0	0	1
MANSFIELD ROAD	21	21	0	0	328
MAPLEDURHAM VIEW	0	0	0	0	1
MARCHWOOD AVENUE	0	0	0	0	0
MARGARET CLOSE	0	0	0	0	0
MARKET PLACE	29	9	20	0	1,142
MARKET WAY	0	0	0	0	1
MARLBOROUGH AVENUE	1	1	0	0	277

MARLBOROUGH COURT	0	0	0	0	2
MARLOW COURT (TILEHURST ROAD)	0	0	0	0	1
MARSACK STREET	17	17	0	0	219
MARSH COURT (WILTON ROAD)	0	0	0	0	0
MARSHLAND SQUARE	0	0	0	0	39
MASON COURT	0	0	0	0	7
MASON STREET	264	264	0	0	1,096
MATLOCK ROAD	0	0	0	0	0
MAYFAIR	0	0	0	0	3
MAYFIELD DRIVE	0	0	0	0	0
MEADOW ROAD	1	1	0	0	210
MEADOW WAY	3	3	0	0	6
MEADOWCROFT ROAD	0	0	0	0	0
MEADWAY THE	20	20	0	0	73
MEAVY GARDENS	0	0	0	0	0
MELFORD GREEN	0	0	0	0	1
MELROSE AVENUE	16	16	0	0	223
MERCHANTS PLACE	586	586	0	0	1,257
MERRIVALE GARDENS	0	0	0	0	0
MERTON ROAD NORTH	0	0	0	0	4
MERTON ROAD SOUTH	0	0	0	0	6
MICHAELS CHASE	0	0	0	0	0
MICKLANDS ROAD	1	1	0	0	35
MIDWINTER CLOSE	0	0	0	0	0
MILFORD ROAD	37	37	0	0	342
MILL GREEN	4	4	0	0	99
MILL LANE	30	30	0	0	1,525
MILL LANE (NORTH)	0	0	0	0	5
MILL LANE (SOUTH)	0	0	0	0	1
MILL ROAD	64	64	0	0	395
MILLINGTON CLOSE	0	0	0	0	0
MILMAN ROAD	137	137	0	0	1,000
MINSTER STREET	119	12	107	0	1,870
MINTON CLOSE	0	0	0	0	1
MITCHAM CLOSE	12	12	0	0	155
MODBURY GARDENS	0	0	0	0	2
MONKLEY COURT	0	0	0	0	4
MONKS WAY	0	0	0	0	0
MONKS BARN	0	0	0	0	2
MONTAGUE STREET (CAVERSHAM)	18	18	0	0	241
MONTAGUE STREET (READING)	17	17	0	0	293
MONTPELIER DRIVE	0	0	0	0	5
MORECAMBE AVENUE	0	0	0	0	9
MORELEIGH CLOSE	0	0	0	0	0
MORGAN ROAD	68	68	0	0	808
MORISTON CLOSE	0	0	0	0	0

MORPETH CLOSE	0	0	0	0	3
MORTIMER CLOSE	0	0	0	0	0
MOSS CLOSE	0	0	0	0	0
MOUNT PLEASANT	62	62	0	0	891
MOUNT PLEASANT GROVE	3	3	0	0	307
MOUNT STREET	75	75	0	0	511
MOUNT THE (CAVERSHAM)	0	0	0	0	13
MOUNT THE (READING)	17	17	0	0	110
MOWBRAY DRIVE	0	0	0	0	0
MUIRFIELD CLOSE	35	35	0	0	210
MUNDESLEY STREET	0	0	0	0	4
NAPIER ROAD	0	0	0	0	235
NEATH GARDENS	0	0	0	0	0
NELSON ROAD	18	18	0	0	206
NETLEY CLOSE	0	0	0	0	1
NEW BRIGHT STREET	0	0	0	0	11
NEW LANE HILL	0	0	0	0	15
NEW ROAD	25	25	0	0	252
NEWARK STREET	19	19	0	0	569
NEWBERY CLOSE	0	0	0	0	0
NEWCASTLE ROAD	12	12	0	0	76
NEWLANDS AVENUE	1	1	0	0	4
NEWLYN GARDENS	0	0	0	0	0
NEWPORT ROAD	67	67	0	0	640
NIMROD WAY	0	0	0	0	1
NIRE ROAD	0	0	0	0	0
NORCOT ROAD	368	35	333	0	208
NORFOLK ROAD	110	110	0	0	770
NORMAN PLACE	0	0	0	0	0
NORMAN ROAD	0	0	0	0	1
NORMANSTEAD ROAD	0	0	0	0	4
NORRIS ROAD	237	237	0	0	375
NORTH STREET (CAVERSHAM)	30	30	0	0	366
NORTH STREET (READING)	5	5	0	0	638
NORTHBROOK ROAD	0	0	0	0	11
NORTHCOURT AVENUE	32	32	0	0	94
NORTHERN WAY	0	0	0	0	0
NORTHFIELD COTTAGES	0	0	0	0	0
NORTHFIELD ROAD	83	83	0	0	1,347
NORTHUMBERLAND AVENUE	37	37	0	0	592
NORTON ROAD	69	69	0	0	424
NORWOOD ROAD	103	103	0	0	437
OAK TREE COPSE	0	0	0	0	0
OAK TREE ROAD	2	2	0	0	19
OAK VIEW	1	1	0	0	1
OAKDALE CLOSE	0	0	0	0	0

OAKLANDS	7	7	0	0	65
OAKLEY ROAD	1	1	0	0	30
ODIHAM AVENUE	0	0	0	0	3
OGMORE CLOSE	0	0	0	0	0
OLD ELM DRIVE	0	0	0	0	0
ONSLOW GARDENS	0	0	0	0	0
ORCHARD COURT	0	0	0	0	0
ORCHARD GROVE	0	0	0	0	2
ORCHARD STREET	36	36	0	0	580
ORMSBY STREET	132	132	0	0	649
ORRIN CLOSE	0	0	0	0	0
ORTS ROAD	98	98	0	0	1,246
ORWELL CLOSE	0	0	0	0	4
OSBORNE ROAD	0	0	0	0	8
OSTERLEY DRIVE	0	0	0	0	1
OVERDOWN ROAD	4	4	0	0	30
OVERLANDERS END	0	0	0	0	0
OXFORD ROAD	7,829	2,558	5,271	0	30,137
OXFORD STREET	201	201	0	0	718
PADDOCK ROAD	0	0	0	0	3
PALMER PARK AVENUE	42	42	0	0	207
PALMER PARK CAR PARK	0	0	0	0	1
PALMER PARK ENTRANCE	1	1	0	0	1
PANGBOURNE STREET	10	10	0	0	65
PANTILE CLOSE	0	0	0	0	1
PARK GROVE	0	0	0	0	0
PARK HOUSE LANE	0	0	0	0	0
PARK LANE	7	0	7	0	12
PARK VIEW	0	0	0	0	0
PARKHOUSE LANE	0	0	0	0	1
PARKSIDE ROAD	3	3	0	0	53
PARTHIA CLOSE	14	14	0	0	410
PATRICK ROAD	25	25	0	0	334
PATRIOT PLACE	0	0	0	0	2
PEEL CLOSE	0	0	0	0	5
PEGS GREEN CLOSE	0	0	0	0	0
PELL STREET	94	94	0	0	2,036
PEMBROKE PLACE	0	0	0	0	2
PENDENNIS AVENUE	2	2	0	0	28
PENN CLOSE	0	0	0	0	2
PENNYROYAL COURT	0	0	0	0	3
PENROATH AVENUE	0	0	0	0	2
PENTLAND CLOSE	0	0	0	0	0
PEPPARD ROAD	8	6	2	0	89
PEPPER LANE	40	40	0	0	88
PHILLIMORE ROAD	0	0	0	0	0

PHOEBE COURT	0	0	0	0	1
PICTON WAY	0	0	0	0	0
PIERCES HILL	1	1	0	0	1
PIGGOTTS ROAD	16	16	0	0	238
PILGRIMS WAY	0	0	0	0	1
PINETREE COURT	0	0	0	0	0
PITCROFT AVENUE	196	196	0	0	465
POLDARK PLACE	0	0	0	0	0
POOLE CLOSE	0	0	0	0	0
POPLAR GARDENS	0	0	0	0	0
PORTLAND GARDENS	0	0	0	0	3
PORTMAN ROAD	0	0	0	0	157
PORTMAN WAY	4	4	0	0	18
PORTMEIRION GARDENS	0	0	0	0	3
PORTWAY CLOSE	0	0	0	0	0
POTTERY ROAD	0	0	0	0	20
PRESTON ROAD	0	0	0	0	0
PRIEST HILL	26	26	0	0	581
PRINCE OF WALES AVENUE	130	130	0	0	2,427
PRINCES STREET	115	115	0	0	713
PRIORS COURT	0	0	0	0	0
PRIORY AVENUE	100	100	0	0	844
PROMENADE ROAD	19	19	0	0	318
PROSPECT MEWS	0	0	0	0	0
PROSPECT STREET (CAVERSHAM)	3	3	0	0	712
PROSPECT STREET (READING)	175	175	0	0	1,396
PUFFIN WAY	0	0	0	0	0
QUANTOCK AVENUE	0	0	0	0	0
QUEEN ANNES GATE	0	0	0	0	1
QUEEN STREET	0	0	0	0	15
QUEEN VICTORIA STREET	12	12	0	0	898
QUEENS COTTAGES	0	0	0	0	4
QUEENS ROAD (CAVERSHAM)	137	137	0	0	534
QUEENS ROAD (READING)	63	32	31	0	1,911
QUEENS ROAD CAR PARK	9	0	0	9	574
QUEENS ROAD SLIP ROAD	6	6	0	0	29
QUEENS WALK	1	1	0	0	428
QUEENSBOROUGH DRIVE	0	0	0	0	0
QUEENSWAY	0	0	0	0	24
RADSTOCK ROAD	161	161	0	0	775
RAGLAN COURT	0	0	0	0	0
RAGLEY MEWS	0	0	0	0	1
RANDOLPH ROAD	68	68	0	0	692
RECREATION ROAD	211	2	209	0	27
RECREATION ROAD CAR PARK	18	0	0	18	95
RECTORY ROAD	86	86	0	0	607

REDBERRY CLOSE	0	0	0	0	0
REDLANDS ROAD	248	248	0	0	1,422
REDLANE COURT	0	0	0	0	0
REDRUTH GARDENS	0	0	0	0	0
REGENT COURT	13	13	0	0	163
REGENT STREET	93	93	0	0	400
REGIS PARK ROAD	47	47	0	0	156
RELEIF ROAD (A33)	0	0	0	0	3
RESTWOLD CLOSE	0	0	0	0	2
RICHFIELD AVENUE	0	0	0	0	174
RICHMOND ROAD	131	131	0	0	265
RICHMOND ROAD (CAVERSHAM)	0	0	0	0	18
RILEY ROAD	0	0	0	0	2
RINGWOOD ROAD	2	2	0	0	2
RISSINGTON CLOSE	0	0	0	0	3
RIVER ROAD	41	41	0	0	177
RIVERMEAD CAR PARK	0	0	0	0	0
RIVERSDALE COURT	0	0	0	0	0
ROCKBOURNE GARDENS	0	0	0	0	0
RODWAY ROAD	0	0	0	0	21
ROMANY CLOSE	0	0	0	0	0
ROMANY LANE	3	3	0	0	3
ROMSEY ROAD	0	0	0	0	1
ROSE KILN LANE	1	1	0	0	82
ROSE WALK	0	0	0	0	2
ROSEHILL PARK	0	0	0	0	8
ROSS ROAD	54	54	0	0	809
ROSSENDALE ROAD	0	0	0	0	4
ROSSINGTON PLACE	0	0	0	0	1
ROTHERFIELD WAY	0	0	0	0	8
ROUTH LANE	0	0	0	0	2
ROWALLAN CLOSE	0	0	0	0	3
ROWDELL DRIVE	0	0	0	0	2
ROWE COURT	3	3	0	0	5
ROWLEY ROAD	8	8	0	0	31
ROYAL WAY	0	0	0	0	0
ROYSTON CLOSE	0	0	0	0	0
RUFUS ISAACS ROAD	0	0	0	0	0
RUPERT STREET	46	46	0	0	504
RUPERT WALK	0	0	0	0	0
RUSHDEN DRIVE	0	0	0	0	1
RUSKIN	0	0	0	0	0
RUSSELL STREET	722	722	0	0	2,721
RUSSET GLADE	2	2	0	0	5
RUTLAND ROAD	22	22	0	0	340
RYDAL AVENUE	1	1	0	0	2

RYLSTONE ROAD	0	0	0	0	1
SACKVILLE STREET	2,097	2,097	0	0	3,600
SALCOMBE ROAD	0	0	0	0	1
SALFORD CLOSE	0	0	0	0	0
SALISBURY ROAD	183	183	0	0	742
SAMPAGE CLOSE	0	0	0	0	1
SAN FRANCISCO	0	0	0	0	28
SANCTUARY CLOSE	0	0	0	0	0
SANDCROFT ROAD	0	0	0	0	0
SANDGATE AVENUE	0	0	0	0	0
SANDLEFORD CLOSE	0	0	0	0	1
SAVERNAKE CLOSE	0	0	0	0	0
SCHOLARS CLOSE	0	0	0	0	3
SCHOOL LANE	0	0	0	0	45
SCHOOL ROAD	154	2	152	0	53
SCHOOL TERRACE	28	26	2	0	416
SCOTT CLOSE	0	0	0	0	0
SCOURS LANE	0	0	0	0	8
SEATON GARDENS	0	0	0	0	0
SEND ROAD	30	30	0	0	271
SEVERN WAY	5	5	0	0	9
SHAFTESBURY ROAD	95	95	0	0	210
SHAW ROAD	0	0	0	0	21
SHELDON GARDENS	0	0	0	0	0
SHENSTONE ROAD	3	3	0	0	19
SHEPHERDS LANE	0	0	0	0	2
SHEPLEY DRIVE	0	0	0	0	7
SHERIDAN AVENUE	0	0	0	0	0
SHERMAN PLACE	0	0	0	0	3
SHERMAN ROAD	77	77	0	0	1,012
SHERWOOD STREET	122	122	0	0	540
SHILLING CLOSE	0	0	0	0	16
SHINFIELD RISE	2	2	0	0	15
SHINFIELD ROAD	24	24	0	0	53
SHIRESHEAD CLOSE	0	0	0	0	0
SHIRLEY AVENUE	0	0	0	0	0
SHORT STREET	145	145	0	0	506
SHORT STREET (CAVERSHAM)	9	9	0	0	308
SIDMOUTH STREET	72	71	1	0	1,844
SILCHESTER ROAD	1	1	0	0	32
SILVER STREET	24	24	0	0	833
SILVERTHORNE DRIVE	0	0	0	0	2
SIMMONDS STREET	0	0	0	0	76
SMALLMEAD ROAD	0	0	0	0	6
SOMERSTOWN COURT	3	3	0	0	19
SOUTH DRIVE	0	0	0	0	0

SOUTH OAK WAY	0	0	0	0	0
SOUTH STREET (CAVERSHAM)	14	14	0	0	365
SOUTH STREET (READING)	190	190	0	0	2,434
SOUTH VIEW AVENUE	25	25	0	0	328
SOUTH VIEW PARK	0	0	0	0	7
SOUTHAMPTON STREET	79	79	0	0	3,299
SOUTHCOTE FARM LANE	0	0	0	0	0
SOUTHCOTE LANE	8	7	1	0	103
SOUTHCOTE PARADE	1	1	0	0	1
SOUTHCOTE ROAD	0	0	0	0	51
SOUTHDOWN ROAD	0	0	0	0	5
SPENCER ROAD	1	1	0	0	25
SPEY ROAD	0	0	0	0	8
SPINNEY CLOSE	0	0	0	0	0
SPODE CLOSE	0	0	0	0	0
SPRING GARDENS	44	44	0	0	268
SPRING GROVE	17	17	0	0	272
SPRING TERRACE	0	0	0	0	57
ST AGNES MEWS	0	0	0	0	0
ST ANDREWS ROAD	1	1	0	0	2
ST ANNES ROAD	4	4	0	0	413
ST BARNABAS ROAD	0	0	0	0	8
ST BARTHOLOMEWS ROAD	150	150	0	0	430
ST BENETS WAY	2	2	0	0	4
ST DAVIDS CLOSE	0	0	0	0	5
ST EDWARDS ROAD	168	168	0	0	261
ST ELIZABETH CLOSE	0	0	0	0	2
ST GEORGES ROAD	72	72	0	0	198
ST GEORGES TERRACE	59	59	0	0	139
ST GILES CLOSE	76	76	0	0	614
ST JOHNS HILL	24	24	0	0	473
ST JOHNS ROAD (CAVERSHAM)	26	26	0	0	395
ST JOHNS ROAD (READING)	16	16	0	0	733
ST JOHNS STREET	55	55	0	0	494
ST MARY BUTTS (VICARAGE SITE LOADING AREA)	0	0	0	0	1
ST MARYS BUTTS	289	249	40	0	3,881
ST MICHAELS ROAD	3	3	0	0	32
ST PAUL COURT SERVICE ROAD	6	6	0	0	74
ST PETERS AVENUE	2	2	0	0	6
ST PETERS HILL	0	0	0	0	14
ST PETERS ROAD	90	90	0	0	439
ST RONANS ROAD	11	11	0	0	40
ST SAVIOURS ROAD	7	7	0	0	17
ST SAVIOURS TERRACE	0	0	0	0	0
ST STEPHENS CLOSE	3	3	0	0	15
STADIUM WAY	0	0	0	0	1

STAFFORDSHIRE CLOSE	0	0	0	0	0
STANHAM ROAD	1	1	0	0	4
STANHOPE ROAD	5	5	0	0	5
STANLEY GROVE	158	158	0	0	786
STANLEY STREET	198	198	0	0	895
STANSHAWE ROAD	569	569	0	0	2,581
STAPLEFORD ROAD	0	0	0	0	0
STAR LANE	0	0	0	0	65
STAR ROAD	10	10	0	0	67
STATION APPROACH	30	1	29	0	1,106
STATION HILL	9	9	0	0	1,102
STATION ROAD	203	22	181	0	1,356
STAVERTON ROAD	0	0	0	0	4
STERLING WAY	0	0	0	0	1
STIRLING CLOSE	0	0	0	0	1
STOCKTON ROAD	0	0	0	0	7
STONE STREET	0	0	0	0	7
STONEHAM CLOSE	0	0	0	0	1
STRATHEDEN PLACE	1	1	0	0	187
STRATHY CLOSE	1	1	0	0	21
STRATTON GARDENS	0	0	0	0	0
STUART CLOSE	0	0	0	0	0
SUFFOLK ROAD	12	12	0	0	365
SUN STREET	78	78	0	0	222
SURLEY ROW	0	0	0	0	25
SURREY ROAD	68	68	0	0	147
SUTTON WALK	0	0	0	0	7
SWAINSTONE ROAD	103	103	0	0	568
SWALLOWFIELD DRIVE	0	0	0	0	1
SWALLOWS CROFT	0	0	0	0	0
SWAN PLACE	0	0	0	0	922
SWANSEA ROAD	19	19	0	0	290
SWANSEA ROAD	94	88	6	0	1,052
SWANSEA TERRACE	0	0	0	0	0
SYCAMORE ROAD	0	0	0	0	10
TAFF WAY	3	3	0	0	8
TALBOT CLOSE	0	0	0	0	0
TALFOURD AVENUE	56	56	0	0	249
TALLIS LANE	0	0	0	0	0
TAMARISK AVENUE	2	2	0	0	6
TAMESIS PLACE	0	0	0	0	5
TAVISTOCK ROAD	1	1	0	0	7
TAY ROAD	0	0	0	0	3
TAYNTON WALK	0	0	0	0	1
TAZEWELL COURT	7	7	0	0	42
TEMPLE PLACE	66	66	0	0	2,099

TEMPLETON GARDENS	0	0	0	0	2
TERN CLOSE	3	3	0	0	25
TESSA ROAD	14	14	0	0	116
TEVIOT ROAD	0	0	0	0	0
THAMES AVENUE	79	79	0	0	555
THAMES SIDE	0	0	0	0	61
THAMES SIDE PROMENADE	3	3	0	0	351
THAMES SIDE PROMENADE CAR PARK	101	0	0	101	392
THE ARCADE	0	0	0	0	0
THE BEECHES	0	0	0	0	0
THE BROOKMILL	0	0	0	0	0
THE CAUSEWAY	0	0	0	0	0
THE CREST	0	0	0	0	0
THE FORBURY (East/West Section)	0	0	0	0	13
THE GRANGE	0	0	0	0	1
THE HORSE CLOSE	0	0	0	0	2
THE MAYING	0	0	0	0	0
THE MEADWAY	2	1	1	0	14
THE MEWS	2	2	0	0	64
THE MOUNT	19	19	0	0	376
THE RIDGEWAY	2	2	0	0	5
THE RIDINGS	0	0	0	0	3
THE SLOPES	0	0	0	0	0
THE WARREN	1	1	0	0	2
THE WILLOWS	14	14	0	0	61
THETFORD MEWS	0	0	0	0	1
THICKET ROAD	0	0	0	0	0
THIRLMERE AVENUE	1	1	0	0	4
THORN LANE	1	1	0	0	9
THORN STREET	338	338	0	0	2,502
THORN WALK	2	2	0	0	466
THORNBRIDGE ROAD	0	0	0	0	1
THORNTON MEWS	88	88	0	0	155
THORNTON ROAD	1	1	0	0	39
THRALE MEWS	0	0	0	0	0
THURLESTONE GARDENS	0	0	0	0	0
TIDMARSH STREET	35	35	0	0	69
TILBURY CLOSE	0	0	0	0	0
TILEHURST ROAD	20	20	0	0	2,151
TINTERN CRESCENT	0	0	0	0	0
TIPPETT RISE	0	0	0	0	2
TOFRECK TERRACE	3	3	0	0	19
TOKERS GREEN LANE	0	0	0	0	0
TORRINGTON ROAD	0	0	0	0	4
TOTNES ROAD	1	1	0	0	8
TOWER CLOSE	0	0	0	0	0

TOWN PLACE	0	0	0	0	1
TRAFALGAR COURT	0	0	0	0	0
TRAFFORD ROAD	0	0	0	0	3
TREDEGAR ROAD	0	0	0	0	0
TRELLECK ROAD	0	0	0	0	0
TRIANGLE THE	0	0	0	0	7
TRINITY PLACE	16	16	0	0	334
TROOPER POTTS WAY	0	0	0	0	70
TUDOR ROAD	21	21	0	0	193
TUNS HILL COTTAGES	6	6	0	0	133
TYBERTON PLACE	0	0	0	0	0
TYLER CLOSE	0	0	0	0	0
UFFINGTON CLOSE	0	0	0	0	0
ULLSWATER DRIVE	0	0	0	0	1
ULSTER CLOSE	0	0	0	0	0
UNDERWOOD ROAD	0	0	0	0	0
UNION STREET	0	0	0	0	32
UNITY CLOSE	0	0	0	0	0
UPAVON DRIVE	0	0	0	0	0
UPLANDS ROAD	0	0	0	0	1
UPPER CROWN STREET	89	89	0	0	691
UPPER MEADOW ROAD	0	0	0	0	0
UPPER REDLANDS ROAD	53	53	0	0	671
UPPER WARREN AVENUE	0	0	0	0	2
UPPER WOODCOTE ROAD	0	0	0	0	1
UPPINGHAM GARDENS	0	0	0	0	1
UPTON ROAD	0	0	0	0	1
USK ROAD	7	0	7	0	8
VACHEL ROAD	1,577	1,577	0	0	3,475
VALE CRESCENT	0	0	0	0	0
VALENTIA CLOSE	0	0	0	0	5
VALENTIA ROAD	108	108	0	0	503
VALENTINE CRESCENT	0	0	0	0	3
VALLEY CLOSE	0	0	0	0	0
VALPY STREET	783	685	98	0	2,826
VANBRUGH COURT	0	0	0	0	0
VASTEREN ROAD	49	49	0	0	1,714
VASTEREN ROAD (SERVICE ROAD)	0	0	0	0	7
VENETIA CLOSE	0	0	0	0	1
VENTNOR ROAD	0	0	0	0	0
VERNON CRESCENT	0	0	0	0	1
VICARAGE ROAD	0	0	0	0	130
VICTORIA ROAD (CAVERSHAM)	0	0	0	0	1
VICTORIA ROAD (READING)	1	1	0	0	22
VICTORIA ROAD (TILEHURST)	0	0	0	0	7
VICTORIA STREET	6	5	1	0	270

VICTORIA WAY	0	0	0	0	1
VILLAGE CLOSE	0	0	0	0	0
VIRGINIA WAY	3	3	0	0	24
WALDECK STREET	96	96	0	0	642
WALKERS PLACE	5	5	0	0	13
WALLER COURT	0	0	0	0	0
WALNUT WAY	1	1	0	0	7
WANTAGE ROAD	286	286	0	0	570
WARDLE AVENUE	0	0	0	0	1
WARNFORD ROAD	0	0	0	0	4
WARREN COURT	0	0	0	0	0
WARWICK ROAD	19	19	0	0	484
WASHINGTON ROAD	48	46	2	0	289
WATER ROAD	0	0	0	0	27
WATERLOO RISE	0	0	0	0	40
WATERLOO ROAD	15	15	0	0	489
WATERMAN PLACE	0	0	0	0	1
WATERSIDE GARDENS	0	0	0	0	1
WATLINGTON STREET	126	124	2	0	2,273
WAVERLEY ROAD	90	90	0	0	425
WAYBROOK CRESCENT	5	5	0	0	105
WAYLEN STREET	633	617	16	0	1,838
WEALD RISE	0	0	0	0	3
WEALDEN WAY	0	0	0	0	7
WEIGHBRIDGE ROW	0	0	0	0	1
WELDALE STREET	158	158	0	0	1,188
WELLAND CLOSE	0	0	0	0	0
WELLINGTON AVENUE	7	7	0	0	23
WENSLEY ROAD	129	117	12	0	149
WENTWORTH AVENUE	0	0	0	0	0
WEST GREEN COURT	0	0	0	0	0
WEST HILL	6	6	0	0	333
WEST STREET	354	328	26	0	2,923
WESTBOURNE TERRACE	35	35	0	0	162
WESTBROOK ROAD	37	37	0	0	123
WESTCOTE ROAD	0	0	0	0	29
WESTDENE CRESCENT	0	0	0	0	0
WESTERHAM WALK	0	0	0	0	4
WESTERN ELMS AVENUE	57	57	0	0	927
WESTERN OAKS	0	0	0	0	0
WESTERN ROAD	6	6	0	0	133
WESTFIELD ROAD	65	65	0	0	595
WESTONBIRT DRIVE	0	0	0	0	0
WESTWOOD GLEN	0	0	0	0	0
WESTWOOD ROAD	3	3	0	0	25
WETHERBY CLOSE	0	0	0	0	15

WHEATLEY CLOSE	0	0	0	0	1
WHEELER COURT	0	0	0	0	0
WHITBY DRIVE	9	9	0	0	283
WHITBY GREEN	0	0	0	0	1
WHITEKNIGHTS ROAD	0	0	0	0	109
WHITLEY PARK LANE	28	28	0	0	126
WHITLEY STREET	78	78	0	0	1,676
WHITLEY WOOD LANE	1	1	0	0	57
WHITLEY WOOD ROAD	19	19	0	0	99
WHITSTONE GARDENS	0	0	0	0	0
WIGMORE LANE	1	1	0	0	20
WILLIAM STREET	256	256	0	0	938
WILLOW GARDENS	0	0	0	0	3
WILLOW STREET	0	0	0	0	1,778
WILSON ROAD	88	86	2	0	274
WILTON ROAD	62	62	0	0	325
WILWYNE CLOSE	0	0	0	0	2
WINCANTON ROAD	0	0	0	0	6
WINCHESTER ROAD	64	64	0	0	150
WINCROFT ROAD	0	0	0	0	1
WINDERMERE ROAD	1	1	0	0	11
WINDRUSH WAY	1	1	0	0	4
WINGROVE ROAD	0	0	0	0	1
WINTERBERRY WAY	0	0	0	0	0
WINTON ROAD	1	1	0	0	1
WISTON TERRACE	0	0	0	0	0
WOBURN CLOSE	0	0	0	0	0
WOKINGHAM ROAD	1,046	39	1,007	0	803
WOLSELEY STREET	188	188	0	0	1,191
WOLSEY ROAD	35	35	0	0	776
WOOD GREEN CLOSE	0	0	0	0	123
WOODBERRY CLOSE	0	0	0	0	2
WOODCOTE ROAD	0	0	0	0	11
WOODCOTE WAY	0	0	0	0	4
WOODFORD CLOSE	0	0	0	0	0
WOODLANDS GROVE	0	0	0	0	2
WOODMAN CLOSE	0	0	0	0	0
WOODROW COURT	0	0	0	0	0
WOODS ROAD	0	0	0	0	4
WOODSIDE WAY	0	0	0	0	0
WOODSTOCK STREET	4	4	0	0	139
WORCESTER CLOSE	0	0	0	0	0
WORTON DRIVE	0	0	0	0	0
WRENFIELD DRIVE	0	0	0	0	0
WRENSWOOD CLOSE	0	0	0	0	0
WYE CLOSE	0	0	0	0	1

WYKEHAM ROAD	174	174	0	0	635
WYNFORD CLOSE	0	0	0	0	0
YARNTON CLOSE	0	0	0	0	0
YELVERTON ROAD	0	0	0	0	0
YEW LANE	0	0	0	0	0
YIELD HALL LANE	0	0	0	0	225
YIELD HALL PLACE	0	0	0	0	126
YORK ROAD	107	99	8	0	1,117
ZINZAN STREET	1,256	1,181	75	0	31,054

Appendix A – Parking Penalty Charge Notices – By Contravention

Notes:

“**Total On Street**” means tickets issued by a Civil Enforcement Officer direct to the vehicle whilst parked on the Public Highway.

“**Total On Street CCTV**” means tickets issued from the enforcement vehicle, whereby the PCN is posted to the DVLA registered keeper.

“**Total Off Street**” means tickets issued by a Civil Enforcement Officer direct to the vehicle whilst parked in a Council Owned car park.

Contravention Code and Description		TOTAL ISSUED	%	Total On Street	Total On street CCTV	Total Off Street
HIGHER LEVEL (ON-STREET)						
1	Parked in a restricted street during prescribed hours	6,370	10.3%	6,370	0	0
2	Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force	331	0.5%	331	0	0
12	Parked in a residents' or shared use parking space without clearly displaying either a permit or voucher or pay and display ticket issued for that place	11,693	18.9%	11,693	0	0
16	Parked in a permit space without displaying a valid permit	10,512	17.0%	10,512	0	0
20	Parked in a loading gap marked by a yellow line	2	0.00%	2	0	0
21	Parked in a suspended bay/space or part of bay/space	481	0.8%	481	0	0
23	Parked in a parking place or area not designated for that class of vehicle	170	0.3%	170	0	0
25	Parked in a loading place during restricted hours without loading	426	0.7%	426	0	0
26	Vehicle parked more than 50 centimetres from the edge of the carriageway and not within a designated parking place	20	0.03%	20	0	0
27	Parked adjacent to a dropped footway	7	0.01%	7	0	0
40	Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's badge	1,892	3.1%	1,892	0	0
42	Parked in a parking place designated for police vehicles	6	0.01%	6	0	0

45	Parked on a taxi rank	49	0.1%	49	0	0
46	Stopped where prohibited (on a red route or clearway)	10,831	17.5%	1,172	9,659	0
47	Stopped on a restricted bus stop or stand	417	0.7%	88	329	0
48	Stopped in a restricted area outside a school	221	0.4%	107	114	0
49	Parked on a cycle track	29	0.05%	29	0	
62	Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking)	52	0.1%	52	0	0
99	Stopped on a pedestrian crossing and/or crossing area marked by zigzags	59	0.1%	59	0	0

Contravention Code and Description		TOTAL ISSUED	%	Total On Street	Total On street CCTV	Total Off Street
HIGHER LEVEL (OFF-STREET)						
81	Parked in a restricted area in a car park	14	0.02%	0	0	14
85	Parked in a permit bay without clearly displaying a valid permit	18	0.03%	0	0	18
87	Parked in a disabled person's parking place without clearly displaying a valid disabled person's badge	78	0.13%	0	0	78
91	Parked in a car park or area not designated for that class of vehicle	2	0.003%	0	0	2

Contravention Code and Description		TOTAL ISSUED	%	Total On Street	Total On street CCTV	Total Off Street
LOWER LEVEL (ON-STREET)						
5	Parked after the expiry of paid for time	1,751	2.8%	1,751	0	0
6	Parked without clearly displaying a valid pay & display ticket or voucher	6,663	10.8%	6,663	0	0
7	Parked with payment made to extend the stay beyond initial time	1	0.002%	1	0	0
19	Parked in a residents' or shared use parking place or zone with an invalid virtual permit or displaying an invalid physical permit or voucher or pay & display ticket, or after the expiry of paid for time	3,132	5.1%	3,132	0	0
22	Re-parked in the same parking place or zone within one hour after leaving	6	0.01%	6	0	0
24	Not parked correctly within the markings of the bay or space	277	0.4%	277	0	0
30	Parked for longer than permitted	3,398	5.5%	3,398	0	0

Contravention Code and Description		TOTAL ISSUED	%	Total On Street	Total On street CCTV	Total Off Street
LOWER LEVEL (OFF-STREET)						
82	Parked after the expiry of paid for time	560	0.9%	0	0	560
83	Parked in a car park without clearly displaying a valid pay & display ticket or voucher or parking clock	2,357	3.8%	0	0	2,357
86	Not parked correctly within the markings of a bay or space	118	0.2%	0	0	118

Appendix B – Bus Lane Penalty Charge Notices – By Street

PENALTY CHARGE NOTICES ISSUED BY LOCATION	2022/2023	PERCENTAGE
A329 King's Road (East to West)	19	0.03%
A329 Kings Road (West to East)	333	0.5%
A329 Wokingham Road	881	1.3%
A33 (SOUTHBOUND) NEARSIDE LANE 2	3,442	4.9%
A33 (Southbound) Offside Lane	239	0.3%
Basingstoke Road (Northbound Bennet Road)	411	0.6%
Basingstoke Road (Northbound Morrisons)	410	0.6%
Basingstoke Road (Southbound Bennet Road)	1,794	2.6%
Basingstoke Road (Southbound)	821	1.2%
BATH ROAD	4,644	6.6%
BERESFORD ROAD (NORTHBOUND)	2,610	3.7%
BERESFORD ROAD (SOUTHBOUND)	704	1.0%
Blagrove Street (East to West section)	1,477	2.1%
Bridge Street (Northbound)	1,820	2.6%
Duke Street (Northbound)	1,230	1.8%
Friar Street (East Bound)	3,128	4.5%
Friar Street (West Bound)	4,496	6.4%
GARRARD STREET (EASTBOUND)	1,470	2.1%
HEMDEAN ROAD	1,991	2.8%
KINGS ROAD	398	0.6%
LINDISFARNE WAY (Westbound)	1,380	2.0%
LINDISFARNE WAY (Eastbound)	1,646	2.3%
London Street (Northern Section)	4,991	7.1%
LONDON STREET (SOUTH)	450	0.6%
Minster Street (Westbound)	4,924	7.0%
Norcot Road (East Bound)	818	1.2%
Norcot Road (West Bound)	417	0.6%
OXFORD ROAD	294	0.4%
Oxford Road (Eastbound Bedford Road)	90	0.1%
Southampton Street (Northbound)	1,994	2.8%
SOUTHCOTE LANE	1,574	2.2%
Southcote Lane (Southbound)	1,118	1.6%
St Marys Butts (Northbound)	5,533	7.9%
STANSHAW ROAD	1,699	2.4%
THE FORBURY (East/West Section)	639	0.9%
The Forbury (East/West Section) (Westbound)	2,082	3.0%
TROOPER POTTS WAY (East Section North to South)	2,581	3.7%
TROOPER POTTS WAY (East Section South to North)	1,066	1.5%
Vastern Road (East Side Southbound)	3,561	5.1%
Vastern Road (North Side 1)	36	0.1%
Vastern Road (North Side 2)	836	1.2%
Vastern Road (West Side Northbound)	0	0.0%

Appendix B – Bus Lane Penalty Charge Notices - Comparison

PCN ISSUED BY LOCATION	2021/2022	2022/2023	Change
A329 KINGS ROAD (EAST TO WEST)	104	19	-82%
A329 KINGS ROAD (WEST TO EAST)	278	333	20%
A329 WOKINGHAM ROAD	864	881	2%
A33 (SOUTHBOUND) NEARSIDE LANE 2	2,518	3,442	37%
A33 (SOUTHBOUND) OFFSIDE LANE	0	239	
Basingstoke Road (Northbound Bennet Road)	285	411	44%
Basingstoke Road (NORTHBOUND)	381	410	8%
Basingstoke Road (Southbound Bennet Road)	1,489	1,794	20%
BASINGSTOKE ROAD (SOUTHBOUND)	964	821	-15%
BATH ROAD	4,801	4,644	-3%
BERESFORD ROAD (NORHTBOUND)	3,695	2,610	-29%
BERESFORD ROAD (SOUTHBOUND)	747	704	-6%
BLAGRAVE STREET (East to West Section)	4,979	1,477	-70%
BRIDGE STREET	2,019	1,820	-10%
DUKE STREET	1,109	1,230	11%
FRIAR STREET (EAST BOUND)	3,069	3,128	2%
FRIAR STREET (WEST BOUND)	3,805	4,496	18%
GARRARD STREET (EASTBOUND)	1,095	1,470	34%
HEMDEAN ROAD	2,790	1,991	-29%
KING'S ROAD	632	398	-37%
LINDESFARNE WAY (WESTBOUND)	1,264	1,380	9%
LINDESFARNE WAY (EASTBOUND)	1,697	1,646	-3%
LONDON STREET (NORTHERN SECTION)	5,113	4,991	-2%
LONDON STREET (SOUTH)	461	450	-2%
MINSTER STREET (WESTBOUND)	9,384	4,924	-48%
NORCOT ROAD (EAST BOUND)	829	818	-1%
NORCOT ROAD (WEST BOUND)	377	417	11%
OXFORD ROAD	1,616	294	-82%
Oxford Road (Eastbound Bedford Road)	150	90	-40%
SOUTHAMPTON STREET	2,039	1,994	-2%
SOUTHCOTE LANE	2,238	1,574	-30%
SOUTHCOTE LANE (SOUTHBOUND)	1,293	1,118	-14%
ST MARYS BUTTS (NORTHBOUND)	5,730	5,533	-3%
STANSHAW ROAD	1,479	1,699	15%
THE FORBURY	1,074	639	-41%
The Forbury (East/West Section) (Westbound)	1,892	2,082	10%
TROOPER POTTS WAY (NORTH TO SOUTH)	1,905	2,581	35%
TROOPER POTTS WAY (SOUTH TO NORTH)	1,491	1,066	-29%
Vastern Road (EAST SIDE SOUTHBOUND)	1,957	3,561	82%
VASTERN ROAD (NORTHSIDE 1)	50	36	-28%
VASTERN ROAD (NORTHSIDE 2)	525	836	59%
Vastern Road (WEST SIDE NORTHBOUND)	569	0	-100%
TOTAL	78,757	70,047	-11%

